

**Citrus College Adjunct Faculty Federation, AFT-6352**  
**Special Executive Board Meeting Minutes**  
**of November 18, 2022**

Bill Zeman called the meeting to order at 11:32 AM. The meeting was held remotely via Zoom.

**ATTENDEES**

Present at this meeting were: Mark Wessel, Bill Zeman, Laura Wills, Samantha Roth, Elaine Jefferson, Jason Elias, Dana Attebery, Carlos Gardels, Lawrence Seymour, Eric Siberio.

**ANNOUNCEMENTS AND INTRODUCTIONS**

**AGENDA APPROVAL**

Mark moved and Lawrence seconded that the agenda be adopted with flexibility. Approved by unanimous consent.

**MINUTES APPROVAL**

Mark moved approval of the meeting minutes for October 21, 2022. Lawrence seconded. The motion passed unanimously.

**NEW BUSINESS**

Discussion / Action Items:

I. By-Law Changes: Tabled

II. Convention Planning: An explanation of what takes place at CFT Convention was summarized for the sake of members attending who may want to participate at this year's convention in San Francisco, starting March 17, 2023. Delegates are elected, but these positions are rarely contested. A financial review is needed on a yearly basis to maintain good standing with both AFT and CFT.

III. Holiday Social / Union Social / End of the Year Gathering: Elaine said outreach has been taking place with the membership and there's enthusiasm for an informal family friendly gathering. It will take place on Sat. Dec.17 between 1 and 4:00 PM. in CI 159. Elaine made a motion to fund the event for \$300. Mark seconded. Discussion followed and it was determined to be a good idea. The motion passed.

IV. Negotiations Update: Bill said the state of California passed a law that the state will fund Districts for the cost of providing health insurance to adjunct faculty members. We've been pushing for opening negotiations for this healthcare. The District wanted to wait until full contract negotiations take place at the end of the current contract's duration in Dec. 2023, but we're pressing for an MOU for healthcare in advance of normal bargaining. Samantha and Jason said we're going through the contract now in detail to have a comprehensive set of points for negotiation.

## CFT REP REPORT

Jason reported that Part-time Healthcare continues to be the most invested topic at CFT. Mitigation Language needs to be created for the sake of budget shortfalls should such take place after institution of contracts implementing the new healthcare law. Negotiations will be taking place with Dr. Sammis at Citrus soon.

## REPRESENTATION OFFICER'S REPORT

Elaine said meetings took place with Dr. Sammis about issues with a couple members. There are jobs required of full-time faculty members. If there are no full-timers for these jobs part-timers have been asked to fill in. Contract language needs to be developed to accommodate the need for these roles for compensation of time spent. She attended the Human Resources/Diversity Committee meeting on the 16th. In hiring new positions conviction records are no longer considered other than drug and sexual offences. 22 positions are needed for the fall of 2023. Math, history and construction management positions will be advertised for, but Ethnic studies will not be, are claimed to be unfunded and therefore not advertised for a full time position.

## SECRETARY'S REPORT

No report

## COPE REPORT

No report

## TREASURER'S REPORT

Laura submitted an Activity Report and Statement of Financial Position for November 17, 2022. We are spending far less than we're taking in. Total assets are \$313,659.64. Interest income was \$520.94. Total revenue was \$79,677.02. Total expenditures were \$65,674.90, for a total of \$14,002.12 in net operating revenue.

## VICE-PRESIDENT'S REPORT

Samantha submitted a written report. We're still waiting for the October membership list of paying members from the District to assure that new Leadernet sign-ups are being registered. We now get new Leadernet updates when new members join. Our biggest goal is to make sure we have working e-mail addresses for the membership and unit members. These e-mails have been used to contact non-members to encourage them to join. Samantha said there's been an uptick in communications from members, which is very encouraging.

We continue to increase our communications with members and non-members about the status of healthcare and negotiations.

During Contract Negotiations Committee meetings Samantha reported that the push to accelerate negotiations over healthcare, separate from other contract negotiations was effective. Petitions were sent out twice to members advocating for adoption of the healthcare initiatives. 166 signatures were gathered. The committee worked its way through the whole contract with notations in three meetings.

## PRESIDENT'S REPORT

A written report was submitted.

### I. Part-time Healthcare Campaign:

#### A. Bill and Elaine met with Dr. Sammis on 10/25/2022

1. He said the whole campus would be getting raises, but he wants to open negotiations on the whole contract this fall.

2. We countered that we just want an MOU on 11/14/2022

3. Bill spoke to the Trustees on 11/15/2022 and got some students to sign the petition which was pitched at his Division Meeting.

4. The MOU was agreed to on 11/16/2022

5. He attended the Part-time Healthcare Campaign Committee meeting.

II. Bill attended Steering Committee and Academic Senate meetings. A gain was taken in the Academic Senate. Bill asked to be included for reports to the Senate, which was granted for the first time.

As of 10/12/2022 Enrollment is up to 10,300.

## FUTURE AGENDA ITEMS

1. CFT Convention
2. By-Law research on retirees serving on the executive board.
3. Officers are needed to replace Samantha and Mark.
4. Negotiations
5. Welcome Back

Next meeting 12/9/2022 at 11:30 with officers meeting at 11:00.

## MEETING ADJOURNMENT

The meeting was adjourned at 1:00.