

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of May 20, 2022

Linda Chan called the meeting to order at 4:36 PM. The meeting was held remotely via Confer-Zoom.

ATTENDEES

Present at this meeting were: Linda Chan, Mark Wessel, Bill Zeman, Laura Wills, Samantha Roth, Antonio Valdez, Elaine Jefferson, Jason Elias, Alexis Dea, John White, Olufemi Gonsalves, Erick Sanzon.

ANNOUNCEMENTS AND INTRODUCTIONS none

AGENDA APPROVAL

Mark moved and Laura seconded that the agenda be adopted with flexibility. Approved by unanimous consent.

APPROVAL OF MINUTES

Mark moved and Bill seconded approval of the April 15, 2022 meeting minutes with noted corrections. They were approved by unanimous consent.

OLD BUSINESS

A. Ongoing

1. Member Issues –

a. No class assignments: A member approached Linda with the complaint that no classes had been offered. This is being addressed. Any grievance that takes place needs to take place at lowest level, which is a conversation with administrators first. The assumption with this member is that their administrator doesn't understand the contract.

b. Unemployment denial: Took place because the member in question missed the hearing. Lawyer Bezemek says the decision should be appealed on the basis of the *Cervisi Decision*. Following are resources for appealing denials.

Resources for unemployment

i. How to apply - PowerPoint

ii. Contingent World – unemployment resources

iii. Adjuncts do not have reasonable assurance of employment – *Cervisi Decision*

Linda wants to do a June Unemployment Workshop addressing these issues, stressing that Unemployment is available to instructors not teaching in the summer.

2. CFT Summer School – June 27 – July 1 CalPoly Kellogg West

a. The deadline to register for Union Summer School is June 14

b. The registration fee is \$625 for a double occupancy room and \$850 for a single occupancy room. The fee covers lodging, meals, tuition, and course materials. Participants or local unions are responsible for transportation costs. Linda, Elaine, Laura and Samantha are all planning tentatively to attend. Jason said there are CFT scholarships available.

There is also a commuter rate with a registration fee of \$500 that includes the cost of meals, tuition, and course materials.

Bill moved and Mark seconded budgeting \$3700 for attendance of Summer School, which includes housing. The motion was approved without objection.

3. AFT Convention Boston July 14 – 17 Laura, Elaine and Bill are registered as delegates. Bill moved and Mark seconded that \$10,000 be approved for three people to attend. It was approved without objection. Jason pointed out that even though it's expensive there have been no travel expenses in over two years.

4. CFT Part-Time Faculty Conference May 1 & 2 in Sacramento – update

a. CFT Part-Time Survey - Results: Very successful. Linda attended. There was a Lobby Day where members from other locals collaborated on support of various bills. Bill moved and Mark seconded an additional \$200 to reimburse Linda's costs for attendance of the CFT Part-Time Conference. Linda has so far received no reimbursement for her efforts from CFT. The motion passed without objection.

CFT Part-Time Survey: Thirty-one Citrus members responded.

5. Negotiations/Bargaining *Toolkit* – Jason said this is for part-time healthcare. \$200 million is in the state budget for this purpose. All twenty eight CFT Locals are being brought together through *Toolkit* to address this issue. Our Contract is up for bargaining in 2023.

6. Legislation - updates

a. May Revise: A 6.5% COLA is available

b. AB 1752 Parity Bill – Holden/Santiago This bill is being held. The idea behind this bill was for part-timers to get paid for grading and preparation.

c. AB 1865 Removing the 67% cap - Medina. This bill passed and is moving forward. This may require phone banking to move this forward further.

d. The Governors \$200 mill budget request for Part-time Healthcare will need to be negotiated locally.

e. An additional \$165 mill. is also available on a one time basis.

f. There were a number of AP's and BP's sent to CCAFF by the District for approval. There were no significant changes. There were simply annual reviews done.

NEW BUSINESS / DISCUSSION ITEMS

a. Unemployment Workshop – It was proposed that we replace the June meeting with a June unemployment workshop. Jason said the process for application was made explicitly clear to people attending these in the past, (though attendance has been sparse in previous events). He suggested that a different modality might be useful. Linda said even if only one person was helped it was worth doing. Elaine and John volunteered to distribute advertising fliers to conventional campus mailboxes. Mark will be designing fliers for the Zoom event at 5:00 on Friday, June 17. It will be an interactive event.

b. COCAL 2022: Queretaro, Mexico Aug 5,6,7. They postponed from last year to this year. Linda and Elaine both want to attend. Information comes back of interest to the Local about contingent labor in North America. \$2000 includes airfare, rooms, transportation and registration.

Bill moved and Mark seconded that \$6000 for attendance of COCAL by three members of our local. The motion passed.

c. Tentative Fall meeting dates: The Third Friday of the month at 4:30 will continue in the Fall, starting in September. August is reserved for the Back-to School Night meeting.

d. Other: Please participate in the AFT part-time survey. It's 58 questions. Jason said the CFT survey produces data that is really useful.

RECESS TO COPE

No COPE report

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SECRETARY AND COMMUNICATIONS REPORT

No report.

TREASURER

Bill advocated that we start attending Board of Trustee Meetings in significant numbers. Bill will be addressing the disparity between how part-timers are treated versus full-timers vis-a-vis assignments. He will be providing a link to the upcoming special meeting on May 24. Bill submitted STATEMENTS OF ACTIVITY, BUDGET ACTUALS and STATEMENTS OF FINANCIAL POSITION for May 20, 2022. Our total assets to date are \$233,759.75. There is \$17,574.49 in the COPE account. We need a Financial Review. CFT's Leticia was contacted as a person to review Quickbooks. If she can't do it two members will be needed to do this review. Bill moved and Mark seconded \$400 stipend to pay members for such a review. The motion passed. Elaine volunteered to serve as one of the two needed reviewers.

REPRESENTATION OFFICER REPORT (Interim)

Samantha had no report. There may be the need for a Grievance. Linda will be keeping Samantha updated.

VICE PRESIDENT'S REPORT (Interim)

Laura took care of the withdrawal of a member from the membership roles. Reasons for the requested withdrawal had to do with AFT politics and the claim that dues were too high.

PRESIDENT'S REPORT (The meeting ran late and Linda thought it prudent to allow her written report loaded to Google docs to suffice. The following are taken from her written report.)

Academic Senate April 27, 2022

The Senate voted on the proposed Academic Senate Calendar. The Senate decided to make the December 14 and June 14 meetings "if needed".

There was a discussion on AP 6750 Parking. Some of the issues were having a payment plan for violations that also included a \$25 fee. The fee pays for a third party that handles the violation payments (IParq). A student needs to prove indigent to waive fees. Citations are usually \$35 and city parking violations are \$51. There is a fine of \$330 for misuse of disabled plates and \$280 for illegally parking in a disabled parking space. Ben Macias of Campus Safety notes that 52% of appeals are dismissed and that they want "compliance not to be punitive". Another issue is the grace period to obtain parking permits. Historically it has been the first week of classes and public safety issues courtesy notices. There are no citations between sessions.

New business for information is consideration of AP 4010 Academic Calendar, AP 4105 Online Education, and BP and AP 4230 Grading and Academic Record Symbols.

Regarding AP 4230, the pass/no pass option deadline is moved to one week before the last class. Faculty are encouraged to give incompletes only when the student

147. has completed at least 80% of the class. Students may petition for “EW” up to 30 days after the end of
148. the term.

149. Online Education Committee reported that faculty must be @One certified to
150. teach online at Citrus. @One Summer classes are filling very fast. A current issue that the senate
151. is discussing is allowing dignitaries (President of College, Board of Trustee members, etc.) into the
152. classroom.

153. The Academic Senate met again on May 11, 2022. During public forum it was
154. announced that there have been major thefts in visual arts including the choir balls and
155. some video equipment.

156. The Senate voted and approved AP 4010 Academic Calendar, AP 4105 Online
157. Education, AP and BP 4230 Grading and Academic Symbols, AP 6750 Parking, and the
158. Program Review Draft Proposal. It was noted that there has been a decrease in parking
159. since there is a decline in enrollment. The Program Review Proposal streamlines the
160. review process, and it will be in a three-year cycle rather than the five years.

161. Under new business, SLOA is changing its form to have one form per class. It is
162. supposed to be reflective and not for evaluation of any faculty member, so names are
163. not included on the forms. The following are for information and consideration; AP 4236
164. Advanced Placement Credit, AP and BP 6550 Disposal of District Property, and BP
165. 6250 Budget Management. The “visitors in the classroom” discussion was tabled.

166. Honors Program noted that students do not have to be full-time students to
167. participate in the honors program. Members were asked what goals are wanted for the Senate for
168. next year. Find the Academic Senate agendas and minutes at [ACADEMIC SENATE](#).

169. **President’s Steering Committee Meeting** April 25, 2022

170. The committee considered and approved the Academic Calendar for 2023-2024, BP 5300 Student
171. Equity and AP and BP 3415 Immigration Enforcement Activities. BP 3500 Campus Safety was pre-
172. sented for information, and it was noted that currently, there are no changes.

173. The Steering Committee met again May 9, 2022. The committee considered and approved the Steer-
174. ing Committee Calendar for 2022-2023. The committee is still considering modality for meetings. The
175. committee heard the Strategic Plan Progress Report.

176. Just a reminder, summer and fall class registration is now open.

177. **The Executive Council** on April 29th

178. In the President’s report Jeff Frietas noted that we are working on our priorities, and we are also put-
179. ting out a member poll regarding future meetings. There is going to be some sort of survey coming
180. out regarding a morale check among members. The senior Vice-President, Lacy Barnes, reported on
181. the racial justice task force and noted that their leadership conference was successful. There will be
182. an LGBTQA event sometime in June and a webinar or seminar during the third week and they are de-
183. veloping a toolkit for LGBTQA members. The council was given an update on legislation; AB1752, the
184. parity bill, and AB1856, the 85% cap on adjunct workload bill, are in suspense and will be heard
185. May 20th. Any bills that are more than \$50,000 go into the suspense file.

186. **Community College Council (CCC)** on May 13th

187. The Governor’s May Revise came out today and the \$200 million budget request for health-care
188. benefits is still in the budget. There is a surplus and a 6.56% COLA. \$375 billion in ongoing funds are
189. going to the Student Success Funding Formula, SCFF (“skiff”) and \$250 million to baseline funding.
190. The committee heard legislation status on several bills. One bill, AB 1856 by Medina which raises
191. the 85% workload, is still in the Suspense file and they have a deadline of May 20th to come out of
192. the Suspense file. A hearing is scheduled for May 18th. its third reading The FON (Faculty Obligation
193. Number) adjustment bill, AB 1505 by Rodriguez, is the Senate Higher Ed Committee and will have a
194. June 1st hearing. AB 1752 by Santiago is in Assembly Appropriations Committee’s suspense file and
195. has a May 20th deadline to come out of suspense. Once the \$200 million is in the budget there will
196. be conditions for how a district can receive that funding and it must be negotiated locally. The condi

197. tions are that the adjunct member must have at least a 40% of full-time load, that it has immediate
198. eligibility, it must be the same healthcare as offered to full-timers, there must be some reimburse-
199. ment for “freeway flyers” and there is a cap at no more than 10% of the premium cost.
200. Class size: Many resolutions have been passed by local and state academic senates regarding
201. the class size issue. Class size should be under the purview of faculty who teach that
202. pedagogy. They are producing a *PowerPoint* to push for class size for members to present to
203. their boards of trustees. There’s also a workgroup on DEIA and another one on the statewide
204. The council has several work groups working on various topics. One of them is on repeatability
205. and they need more people to participate from the CCC. There is another group working on
206. election of Board of Governors and the Chancellor. Currently, the Governor appoints the Board
207. of Governors and Chancellor. To make it an electable position, it requires a ballot initiative and
208. will be expensive. CFT might have to consider partnering with other organizations.
209. AB 2820 by Medina, the “eliminate CalBright” bill is in CFT Part-Time Faculty Committee (PTFC)
210. The Part-Time Faculty Committee met on May 14th. The committee heard many local reports. One question
211. that was brought forward is question how many districts are loading the no-credit classes the
212. same as credit. Los Rios (a wall-to-wall local) reported that they now have a part-time faculty issues
213. committee and that their president has pledged to increase the number of part timers on negotiating team.
214. One issue that arose is on emergency hires, which working during their first semester did not count towards
215. rehire rights. Glendale College reported that there had been many unemployment denials. El Camino
216. reported also that part-timers are being penalized if they do not turn in their attendance records however
217. full-timers are not. The Academic Senate is recommending getting rid of attendance records. The committee
218. heard the updates on legislation, (please see the previous reports). The committee approved requesting
219. \$8000 for four people to go to COCAL in August. An issue that was being heard by other committees is the
220. issue of HiFlex. If an instructor must teach a single class and more than one modality should they be compen-
221. sated for more than one class?

222.
223. CFT FIELD REP REPORT

224.
225. No Report

226.
227. COMMUNITY OUTREACH/MEMBERSHIP ORGANIZING

228.
229. none

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231. FUTURE AGENDA ITEMS

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233. 1. Organizing 2. Board Meeting Speaker organizing template.

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235. . The meeting was adjourned at 6:52

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