

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of March 18, 2022

Linda Chan called the meeting to order at 4:33 PM. The meeting was held remotely via Confer-Zoom.

ATTENDEES

Present at this meeting were: Linda Chan, Mark Wessel, Bill Zeman, Laura Wills, Riley Phillips, John White, Samantha Roth,

ANNOUNCEMENTS AND INTRODUCTIONS

AGENDA APPROVAL

Mark moved and Bill seconded that the agenda be adopted with flexibility. Approved by unanimous consent.

APPROVAL OF MINUTES

Mark moved and Bill seconded approval of the February 18, 2022 meeting minutes with noted corrections. They were approved by unanimous consent.

OLD BUSINESS

A. Ongoing

1. Mask Mandate: Dr. Sammis wants to do another MOU indicating mask wearing as a personal choice. The language in the MOU seemed acceptable to the majority of those in attendance. A notice to members will go out requesting a vote on the new Language.

2. Tech issues in classroom: Linda reported that a large number of faculty members are complaining about classroom tech issues. John Fincher is encouraging all faculty with issues to communicate with him about room and specific problems. jfincher @citruscollege.edu.

3. Availability of COVID test kits Urgent Care Center at Slater Brothers is available for testing on Foothill Blvd., though there is an expense to the District.

B. Statewide Part-time Campaign

1. Survey: It's important to fill this out if it hasn't been done already.

C. Spring 2022 MOU

1. New MOU: E-mails and Text messages have been distributed thoroughly, without a very satisfying response. Samantha recommended making sure more substantive explanation of the issues be provided to entice member participation. Only 12% responded.

D. CFT State Council March 18 - 19 Hyatt Regency, 5 Embarcadero Center, San Francisco, CA (CFT has a hybrid option).

E. Organizing Update: CFT Organizer said our Board and CFT need to sit down together for CFT training before Grant money can be received from CFT.

F. Other

NEW BUSINESS / DISCUSSION ITEMS

A. CFT Part-time Faculty Conference: May 1 & 2 in Sacramento

1. Cost about \$500 for hotel (\$200 /night) and airfare.
2. Request for funding: Linda asked that she be given reimbursement for an \$1000 round trip in her RV for gas and space. She is requesting funding from our local, but is also asking CFT for reimbursement as an organizer.
3. The AFT Convention is in Boston July 14 - 17th.

B. Negotiations/Bargaining Toolkit - Jason This has been added to Google Drive for assessability for all. It provides a roadmap for promotion of need for funding healthcare provision - \$200 mil. in state funding. It's ammunition to start building our power as part of a big statewide push. April 11 is the next Zoom meeting for testimonials before Sacramento legislators. Chase will be contacted to organize for Riley's testimonial about her situation.

C. Membership engagement incentives: Gift Cards need to be up for a vote. It was suggested that we distribute our branded T-shirts. Linda pointed out that it would be expensive because we'd need to stockpile them. John said he'd be more inclined to promote the union through gift cards to the Owl Cafe and Book Store. Samantha advocates for getting rid of the \$50 Gift Cards, seeing them as possible freebies to people attending District sponsored meetings who have no intention of becoming union members.

Linda stressed the importance of reaching out to fellow members, encouraging attendance of Board of Trustee Meetings to advocate for issues of concern like scheduling issues and the ability of full-timers to "bump" part-timers from their classes.

D. Other:

1. Samantha is willing to step in as Interim Grievance Officer. Laura will be mentoring her. This will be voted on under Old Business next meeting.
2. CFT Summer School will be at Cal Poly Pomona on June 27 - July 1, (Kellogg Conference West Center). Samantha is free to attend. Riley may be able to attend some sessions that are not in conflict with her summer teaching schedule.
3. Riley brought up an issue concerning the loss of a class to a full-time faculty member. Deficiencies in the contract and the difficulties of Negotiations were described.
4. A letter of Objection to the Board of Governors of the California Community Colleges from presidents of CCA/CTA and CCC/CFT concerning proposed regulatory action amending Title 5 of the California Code of Regulations related to the evaluation and tenure review of community college district employees was presented to attendees of the meeting. In the letter it is pointed out that the proposal imposes new evaluation criteria that are inappropriate and illegally interfere with local collective bargaining rights by "imposing new evaluation criteria 'identified by the Chancellor'." The new criteria have to do with guidance describing DEIA (Diversity, Equity, Inclusion and Accessibility), competencies and criteria in collaboration with system stakeholder groups.

RECESS TO COPE

- a. Board of Trustees Election: November election will mandate a decision of whether or not members will continue to receive our support. Bill and Linda will resume lunches with Board members. We can choose to support candidacies, or not - from our COPE Account.
- b. COPE Report - none
- c. Other - none

SECRETARY AND COMMUNICATIONS REPORT

No report.

TREASURER

Bill submitted STATEMENTS OF ACTIVITY, BUDGET ACTUALS and STATEMENTS OF FINANCIAL POSITION for March 17, 2022. Our total assets to date are \$220443.72. There is \$17,574.42 in the COPE account. Automatic renewals will take place with our revolving CD's. It was suggested that a reduction from 1.8% to 1.5% in dues take place, since we have a surplus and pass-throughs haven't been as steep and consistent as projected.

REPRESENTATION OFFICER REPORT

No report.

VICE PRESIDENT'S REPORT (Interim)

Laura requested new membership roles via e-mail, but has not yet received any information in return. By contract the District is supposed to provide this information by the fourth Monday of the month.

PRESIDENT'S REPORT

Linda submitted reports from the following meetings:

Academic Senate on March 9, 2022

There was a Public Forum Discussion concerning the following topics:

1. Mask mandate 2. The mode of instruction which is the purview of Academic Senate 3. Call for more staff in tech services and a quicker response to classrooms in need of services 4. The Art department announced the Arts Watch "Vision Portraits" which will be on campus March 22 starting at 11:30. 5. John Fincher will be taking e-mails for addressing classroom tech issues, asking for evidence of a problem and the room number where the problem occurs.

President's Steering Committee Meeting of March 14, 2022

1. Approval of \$20,000 was given to the Financial Resources Committee to add windows and a door to the reception area of the new Student Life building. 2. Approval of the Student Services' Comprehensive Report and program review was given. 3. AP 5020 Non-Resident Tuition was approved. 4. President Shultz reported that he has visited thirty classrooms and thanked faculty for the invitation to do so. Fall schedules are being developed for face-to-face and online and hybrid instruction. COVID testing will continue in spite of reduced positive cases statewide. Mandatory masking will be revisited in April.

Division Council Meeting, CCC is taking place today, March 18, 2022

Topics include: DEI (Diversity Equity Inclusion), Equity Grading, Proposed Change to Title 5 by the Chancellor's Office.

CFT FIELD REP REPORT

Jason was not present.

COMMUNITY OUTREACH/MEMBERSHIP ORGANIZING

none

FUTURE AGENDA ITEMS

1. CFT Summer School , 2. Summer Retreat, 3. Reimbursement for Part-time Conference attendance, 4. Confirmation of Grievance Officer , 5. AFT Convention, 6. Discussion of reducing dues.

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1. Next meeting: Friday, April 15, 4:30.
Subsequent meetings will be May 20, starting at 4:30

The meeting was adjourned at 6:40.