

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of September 17, 2021

Linda Chan called the meeting to order at 4:31 PM. The meeting was held remotely via Confer-Zoom.

ATTENDEES

Present at this meeting were: Linda Chan, Mark Wessel, Anne Battle, Laura Wills, Jason Elias, Bill Zeman, Donna Phillips, John White, Antonio Valdez, Ruth Wilson, Samantha Roth
Barbara Young arrived late.

ANNOUNCEMENTS AND INTRODUCTIONS

The Recall Election to remove Governor Newsome failed.
Gift Card rules for attending members were described.
CFT Division Council (CCC) Friday, September 24, 3:00 - 7:00 PM
CFT Division Committees Saturday, Sept. 25, 9:00 - 1:00PM
CFT State Council Saturday, Sept. 25, 1:00 - 4:00 PM

AGENDA APPROVAL

Anne moved and Bill seconded that the agenda be adopted with flexibility. Approved by unanimous consent.

APPROVAL OF MINUTES

Bill moved and Mark seconded approval of the June 18, 2021 meeting minutes. They were approved by unanimous consent.

OLD BUSINESS

A. Member Issues

1. Sick pay for COVID related issues - MOU: An addendum to the current MOU will include a variety of circumstances that could affect an employee's ability to perform their campus responsibilities due to COVID - 19. Getting pay for prep in spite of cancellation of a class is still being worked on. John suggested provisions for employees experiencing "long COVID", and the support that individual might receive past the two week period specified in the MOU. Mark moved and bill seconded that we approve the MOU as currently submitted. The motion passed. 2. Campus re-opening: Caution is being used which indicates Winter semester will probably maintain current status for the various departments, some on-campus - some not. Mark and Samantha both described their experiences with COVID protocols for their students and themselves and both reported feeling more positive about in-person instruction. Some concern about piecemeal distribution of information about protocols and adherence was expressed.

Samantha had a question about CARES Act money and its distribution. There is a difference in the rates paid between full-time and adjunct instructors. Linda answered that the non-credit rate is what's paid to adjuncts for any work outside the classroom. The history of establishing a separate union for adjuncts separate from the full-timers was also described for Samantha's benefit.

3. Other: Donna spoke about an article she read in **EdSource** that had to do with moneys available from the Federal government for COVID related increases in workloads, and the distribution of these funds to adjunct instructors. Donna asked if there was an understanding about Citrus' distribution of these funds. It seems that the distribution of the bonus checks has not been distributed uniformly and the recommendation to those who have not received their checks is to ask their Deans first, then go to Accounting. The description on the checks is **Bonus NS**.

B. Newsletter/Website Articles - update: John submitted an article. Linda is looking for more submissions. She asked for a synopsis of the **EdSource** article. Donna volunteered to do this. Anne was asked to put together a "Membership Corner" spotlighting membership benefits.

C. Workshops - Unemployment Workshop dates: Or Webinars? None have been scheduled as of this date.

NEW BUSINESS / DISCUSSION ITEMS

A. MOU: refer to *Old Business* in these minutes.

B. APs and BPs for approval: Linda described the current batch of AP's and BP's.

Anne moved and Mark seconded suspension of the rules. Anne moved and Bill seconded approval of the entire packet of AP's and BP's. There were no objections and so approval was granted.

C. Membership engagement: One new member resulted from Back to School Night. Samantha said she's at her first meeting in four years, and intends further attendance. She would feel helped by enhanced communication from the union over big issues, especially about additional money available to adjuncts. Samantha volunteered to assist in membership communication issues.

D. Other: None

RECESS TO COPE

No report

SECRETARY AND COMMUNICATIONS REPORT

Mark had no report

TREASURER

Bill submitted STATEMENTS OF ACTIVITY and STATEMENTS OF FINANCIAL POSITION and Budget reports for September 14, 2021. Our total assets to date are \$224,644.57. There is \$17,574.49 in the COPE account. Bill will be purchasing another CD in August. Our current balance in CD's: \$60,144.89.

REPRESENTATION OFFICER REPORT

Laura had no report.

VICE PRESIDENT'S REPORT

Anne had no report.

PRESIDENT'S REPORT

Linda submitted written a report from her attendance of the following meetings:

Academic Senate on 9/8/2021.

1. The Board of Trustees voted unanimously to approve a requirement of all employees that they provide proof of vaccination against COVID 19 or submit to regular testing. 2. There is new language to AP 5070 regarding Attendance that was approved by the Senate. It states that: For online courses (asynchronous/hybrid), students are expected to access the course through the Learning Management System (LMS) on a weekly basis. Attendance is measured through active participation in class activities within the LMS. Instructors will notify the students of any required on-campus and /or synchronous meetings early enough in the semester to enable student to attend. Absences are measure through lack of active participation in class activities within the LMS. An instructor may drop a student who has not actively partipated for a period equal to 12.5% (roughly two weeks in a 16 week semester) of the course without contacting the instructor. Census Reporting: Students who have never logged in to the LMS are considered "no shows". Those who have logged in, but not participated - (log-in time, turned in assignments) before census are considered absent.

President's Steering Committee Meeting on Community College Council (CCC) on 9/13/2021:

1. Action was taken on the following purpose statements for Institutional Research and Planning: a. Program Review, b. Financial Resources, c. Physical Resources. Funding recommendations of \$8800 for Calworks and EOPS were approved. 2. Multiple AP's and BP's were considered. 3. An update on the Stratgic Plan for 2020 - 21 was heard and AP 4050, Articulation was approved

CFT Executive Council meeting on 9/10/2021

1. A resolution on vaccinations was passed. 2. The budget for 2021 - 22 was approved. 3. AB375 (85% cap bill), has moved from the "suspense folder" to the Governor's desk for signature.

CFT FIELD REP REPORT

Jason said AB375 is on the governor's desk. The COVID sick leave extension expires September 30. CFT pushed hard to get a bill into session unsuccessfully. There is however an emrgency standard called Exclusion Pay, under CalOSHA. Jason said this supplemental paid sick leave would be paid to members experiencing COVID symptoms who are out of work.

Jason expressed his appreciation for those who worked against the recall of the Governor. He said the results confirmed where California is in terms of its values. Legislation for part-time benefits and parity is going to be a priority for further legislative efforts.

COMMUNITY OUTREACH/MEMBERSHIP ORGANIZING

Barbara Young had no report.

COMMUNICATION COMMITTEE REPORTS

none..

FUTURE AGENDA ITEMS

1. A second Student Scholarship contribution to the Citrus Foundation
2. AP's and B'Ps

The raffle winner was Donna Phillips.

Next meeting: Friday, October 22, 4:30.

The meeting was adjourned at 6:30.