

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of April 23, 2021

Linda Chan called the meeting to order at 4:35 PM. The meeting was held remotely via Confer-Zoom.

ATTENDEES

Present at this meeting were: Linda Chan, Mark Wessel, Bill Zeman, Anne Battle, Laura Wills, John White, Elaine Jefferson. Jason Elias, Alexis Dea, Antonio Valdez, Arriving late: Barbara Young, Olufemi Gonsalves, John White.

ANNOUNCEMENTS AND INTRODUCTIONS

None

AGENDA APPROVAL

Anne moved and Bill seconded that the agenda be adopted with flexibility. Approved by unanimous consent.

APPROVAL OF MINUTES

Mark moved and Anne seconded approval of the March 19, 2021 meeting minutes. They were approved by unanimous consent.

OLD BUSINESS

A. Member Issues

1. Ongoing: none
2. Other: Bill answered Suzanna Au's questions about the District's obligation to maintain faculty numbers. They have no obligation to replace a retiring full-time member with another full-time position.
3. Antonio had a question about IOTL training, (Introduction to Online Training). Antonio was told he would not be offered more classes without the training. Linda will be checking with Dr. Sammis to determine the policy requirements. Antonio was concerned about the amount of time required for the training. Alexis said she'd taken the training during Winter of 2021. Its asynchronous training. She said the amount of work is "insane". She spent 14, 20, 40 and 25-30 hours per subsequent week in the four weeks of training. Linda had a lengthy process for completion of the course at PCC, which was not accepted at Mount Sac. This training is for both asynchronous and synchronous classes. Antonio sent an e-mail to the dean of Cosmetology including the names of all the adjuncts in the department with the intention of having them invited to meetings and received assurance of the intention for such inclusion.

B. Negotiations: MOU - Linda signed the document. Part of the MOU is a \$500 stipend for training and a \$1500 stipend is to be for Spring training for instructors with a 40% class load. Another Covid MOU needs to be negotiated for the fall.

C. Newsletter/video - Linda is asking for any contributions. Bill is considering a couple of topics.

D. Workshops - Spring: A forum for *Strategies for Engaging Students On-line* for Friday, April 30, 3:00 PM. Linda asked for contributions from those who planned on attending. Registration is required.

Unemployment on June 11 at 3:00.

E. CFT Convention: Resolutions were passed for the sake of advocacy at the state level. Election results will be available on May 1.

F. Other - none

NEW BUSINESS / DISCUSSION ITEMS

A. June 15 is the official day for California re-opening contingent upon certain Covid protocols that will be maintained. FDA approval for Pfizer and Moderna vaccinations will determine mandates for vaccinations of students at Cal State and University of California students. The different community college districts will still make individual decisions about methods of instruction for varying departments. A discussion of the issues involved in returning to the classroom took place surrounding particulars of spacing, masking and enrollment maximums and minimums for safe participation in courses.

B. Enrollment is down 11.44% at Citrus. Some other districts are finding drops in enrollment of up to 30%.

C. Strategies for increasing membership. The quandary faced is the relationship between the number of classes offered effecting the number of adjuncts employed. John suggested a maximum number of students in classes that may require a larger number of classes offered and therefore more instructors. Bill and Linda will be advocating for these limits in Academic Senate.

D. Bill and Laura will be making sure additional time required of Alexis in the classroom will be compensated according to the increased workload. Jason suggested regular meetings with administrators to be proactive rather than reactive to the various issues that will be arising due to individual reopening issues within departments effecting instructors.

E. The Retreat will be held in August via Zoom.

RECESS to COPE - (no report)

SECRETARY AND COMMUNICATIONS REPORT

Mark had no report

TREASURER

Bill submitted STATEMENTS OF ACTIVITY and STATEMENTS OF FINANCIAL POSITION and Budget reports for April 23, 2021. Our total assets to date are \$232,802.21.

Bill shared the *School's First Account* in which our interest income from the CD's was reported.

REPRESENTATION OFFICER REPORT

Laura said

VICE PRESIDENT'S REPORT

Anne had to leave early.

PRESIDENT'S REPORT

Linda submitted written a report from her attendance of the following meetings:

Academic Senate on March 24, 2021: The Senate was informed that language for attendance of synchronous classes was removed from the schedule. Proposed objectives for the new Strategic Plan for 2022-2026 were reported. It was announced by OER that there will be funding for up to 24 proposals for both full and part-time faculty. (Specifics for funding approval on these proposals is clarified in the President's Report available through the secretarial records.)

President's Steering Committee on March 22, 2021: The proposed academic calendar was approved. The DEI Taskforce provided a Toolkit with questions to help guide the campus toward greater inclusiveness, diversity and equitability. Reports on Counseling Program, Disabled Students and Services, and Student Health Center reviews were given.

Community College Council (CCC) on March 29, 2021: The President's Report included discussion about communication during the COVID era. There's a move to revise the face of public education and professionalization of higher education. There's also a push for support of a billionaire's wealth tax in California. Legislative Reports focused on sponsored bills that support Classified Parity on paid leave, getting a statewide definition of parity by July 2022, ending Calbright, Ethnic Studies and Regional climate and Fracking.

CFT Executive Council meeting on March 23, 2021: Discussions included the Governor's Recall as an election issue, vaccine location sites, a resolution of support for \$15 million of legislature funding for UCLA Worker Justice Center and a resolution on anti-Asian violence.

CFT FIELD REP REPORT

Jason said coming out of the Higher Ed Local Leaders meeting, there will be a guidance document circulated in advance of returning to in-person teaching. There needs to be reciprocity for the on-line teaching certificate needs to be worked out as one on-line training that is portable between districts. Why isn't there a grandfathering for instructors who've been teaching on-line for the past year? We should be bargaining when there's an overlap of academic and working condition issues. Academic Senate standards often don't work for part-timers.

COMMUNITY OUTREACH/MEMBERSHIP ORGANIZING

Barbara Young had no report.

COMMUNICATION COMMITTEE REPORTS

Elaine said the DEI toolkit from USC was modified for Citrus. The Mission and Vision statements were examined. A wide net was cast for casting out employment opportunities. Notes from the meeting will be posted on Google Drive.

FUTURE AGENDA ITEMS

1. Return to in-person teaching
2. Member issues
3. Splitting classes
4. Debrief from Workshop

Next meeting: Friday, May 21, 4:30.

The meeting was adjourned at 6:50.

