

**Citrus College Adjunct Faculty Federation, AFT-6352**  
**Executive Board Meeting Minutes**  
**of August 28, 2020**

1. Linda Chan called the meeting to order at 4:35 PM. The meeting was held remotely via Confer-
2. Zoom.
- 3.
4. ATTENDEES
- 5.
6. Present at this meeting were: Linda Chan, Mark Wessel, Bill Zeman, Barbara Young, Anne Battle,
7. Laura Wills, Martha Figueroa, Daniel Marquez, Jason Elias. Antonio Valdez and Olufemi Gon-
8. salves and Acosio arrived late.
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10. ANNOUNCEMENTS AND INTRODUCTIONS
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12. None.
- 13.
14. AGENDA APPROVAL
- 15.
16. Bill moved and Mark seconded that the agenda be adopted with flexibility. Approved by unanimous
17. consent.
- 18.
19. APPROVAL OF MINUTES
- 20.
21. Mark moved and Anne seconded approval of the May 29, 2020 meeting minutes. They were ap-
22. proved by unanimous consent.
- 23.
24. OLD BUSINESS
- 25.
26. A. Member Issues
27.       I. Training and teaching online
28.       II. Campus Reopening
29.       III. Other
30. B. Negotiations
31.       I. Updates - next meeting Sept. 3 We have an MOU with the District but there are some
32. clarifications that need to be made about evaluations. There's confusion about whether or not
33. evaluations will take place this semester. The approval to the change in the Bylaws still needs to
34. be sent out for public comment from the membership. It will go out in the same e-mail requesting
35. survey answers.
36.       II. Lawyer Retainer Lisa. How do we know whether or not the seniority list is being ad-
37. hered to by the deans during scheduling.
38. C. Back to School Night - Debrief: More people showed up than usual but it's questionable as to
39. how many stayed for the union meeting. It went from 56 - 35, which is a slight increase over the
40. numbers when conducting the meeting in person. Gift cards went out to everyone who responded
41. with a personal e-mail. One person was interested in joining and another who was interested in
42. committee work.
43. Linda went through the questionnaire that was distributed at Back-to-School Night. There were few
44. people who responded and Linda is willing to circulate it again through e-mail.
45. D. Newsletter - Update - We will be remaining virtual. We will submit articles to Linda.

47 E. Workshops - 1) Unemployment needs to be conducted at the end of December. Erin will do  
48 it again. Jason will coordinate with Erin. Thursday, Dec. 3 is proposed for the middle of the after-  
49 noon. 2) A Forum for adjuncts by adjuncts; perhaps a discussion of pedagogy on-line. Friday,  
50 September 25 is a possibility, with October 3 as a back-up.

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52 F. Other - none

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54 NEW BUSINESS / DISCUSSION ITEMS

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56 A. Membership engagement - Barbara suggested advertising the organization and its services  
57 through an e-mail she'll compose and then pass along to Linda for e-mail distribution.

58 B. Other - none

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60 Anne moved and Mark seconded a recess to COPE at 5:17.

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62 RECESS to COPE

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64 a. Board of Trustees election

65 1. Forum?

66 b. COPE report

67 c. Other

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69 Bill moved and Mark seconded approval of a \$200 postage budget to send Covid masks to the  
70 membership. It was approved by unanimous consent.

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72 SECRETARY AND COMMUNICATIONS REPORT

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74 Mark had no report.

75

76 TREASURER

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78 Bill submitted STATEMENTS OF ACTIVITY and STATEMENTS OF FINANCIAL POSITION and  
79 Budget reports for August 28, 2020 We are well within budget.

80

81 Total Assets to date are \$263,747.74  
82 He also reported on the Academic Senate Meeting issue about removing faculty approval for  
83 student "3 - peats". Many people objected and the issue will be taken back to the departments. It  
84 seemed that ultimately the Academic Senate had no real power to affect the decision.

84

85 Also, Bill's search for favorable rates on CD's led to a discovery of three Financial Institutions and  
86 their comparative rates.

86

87 A vote will be taken at our next meeting on the preferred option for rotation of our investments.

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88 REPRESENTATION OFFICER REPORT

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90 Laura had no report.

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92 VICE PRESIDENT'S REPORT

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94 Anne said we haven't gotten any new membership forms. Payroll Reports have been slow com-  
95 ing from the college. Bill and Anne are going to coordinate depending on who gets the Member-  
96 ship lists first.

97. PRESIDENT'S REPORT

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99. Linda submitted a report from the following meetings she attended:

100. **CFT Executive Council of August 4.**

101, Reopening of campuses was the biggest issue of discussion, hoping to insure the safety of mem-  
102. bers. Some new VP's were brought onto the council after several retirements. Michael Young is  
103. our new lobbyist.

104. **AFT Convention of July 28, 29 and 30.**

105. Linda voted against an increase in dues but voted in favor of all the other resolutions on the  
106 agenda. AFT Retirees are going to be accepted as members when recognized by their locals.  
107. The rate of membership was questioned and Jason will be looking at the Bylaws for an answer.  
108. One of the resolutions Linda made us aware of was the opposition to Active Shooter Drills as  
109. a potential traumatization of students. Linda also was excited about the Shared Governance  
110. Resolution that passed resoundingly. It seeks compensation for adjunct participation in Academic  
111. Senate. She walked us through what she considered the most important resolutions that were  
112. passed. There were nearly 3000 delegates at the convention.

113. Linda requested more articles for the website.

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115. CFT FIELD REP REPORT

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117. Jason introduced himself as our new DFT Field Rep. He'll be joining the negotiating team. He's  
118. excited to be joining us..

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120. COMMUNITY OUTREACH/MEMBERSHIP ORGANIZING

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122. Barbara Young had no report

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124. COMMUNICATION COMMITTEE REPORTS

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126. *None.*

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128. FUTURE AGENDA ITEMS

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130. 1. Candidate Forum

131. 2. CD choices

132. 3. Get Out the Vote Effort

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134. Next meeting: Friday, Sept. 18, 4:30

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136. The meeting was adjourned at 6:17.

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