

**Citrus College Adjunct Faculty Federation, AFT-6352**  
**Executive Board Meeting Minutes**  
**of February 22, 2019**

Linda Chan called the meeting to order at 5:45 PM.

**ATTENDEES**

Present at this meeting were: Bill Zeman, Linda Chan, Cecil Brower and Mark Wessel. Anne Battle arrived late.

**ANNOUNCEMENTS AND INTRODUCTIONS**

None.

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**AGENDA APPROVAL**

Mark moved and Bill seconded that the agenda be adopted with flexibility.

**APPROVAL OF MINUTES**

Mark moved and Bill seconded approval of the last meeting's minutes with noted corrections.

**OLD BUSINESS**

**A. Member Issues**

nothing new

**B. Newsletter (for Spring) - Mark** Articles are due in early May.

**C. Workshops:** *Unemployment Workshop* will be conducted by Martha in May. Sammis will do a Title 9 Workshop in spite of perhaps addressing only one or two members.

**D. Payroll:** Retro-active checks are being received.

**E. Retreat dates:** Nothing yet - schedules are still being jostled.

**F. New Member packets:** Anne's been working on a letter. CCAFF brochures have been reworked.

**G. Welcome Back for Spring:** Linda reviewed the forms members returned. A lot of members opted for Thursdays, after 5:00 PM for workshops were best for them. A couple members volunteered to man tables. They might also be a source for the election committee, if needed. The food was good again.

**H. CFT Convention** 1. Hotel: Bill booked the rooms. 2. Gala: 3. Saturday Breakfast Bill moved and Mark seconded a \$175 expense on reservations for the Awards Breakfast. The motion passed. 4. Paperwork: Credentials have been filled out and partially distributed.

**I. CCAFF Elections** No other nominations have been submitted, therefore an official announcement will be made after nominations officially close next meeting, that all officers are being reinstated.

**J. Other:** none.

**NEW BUSINESS / DISCUSSION ITEMS**

none.

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adjuncts embroiled in emergency lockdown situations. Additional issues have to do with class-room security, (doors that can't be locked from the inside, no toilet alternatives, and no compensation for lost opportunities outside the college). Linda's argument for payment will be that the cost of compensation will be under \$25000, and that insurance would cover it.

B. Welcome Back: Wednesday, February 13 in CI-159, 5:00 - 8:00. An agenda has been sent out by the District. Linda is frustrated at being given the late slot for the union presentation because of how difficult it is to keep attendees at the meeting. Set-up will take place when Anne arrives shortly after 4:00. The taco bar will be back by popular demand. Anne suggested passing out a raffle ticket to be filled out during the refreshment hour with required presence to win a) Kindle b) (2) \$50 gas card c) (2) \$50 gas cards and d) \$10 Target cards for filling out the survey.

C. CFT Convention: 1. Hotel - 100th anniversary at the Millenium Biltmore, March 22-24. Bill will be getting reservations for all attendees as soon as possible. *Submit the website for communications awards.* We will be attending the Ben Rust Awards. Linda will be hosting.

2. Gala - We will be reserving a table. Semi-formal attire is recommended. Bill moved and Mark seconded a \$750 expenditure for reservation of a table at the Gala. Our voting strength is 344 based on percaps.

D. UTLA support: Strike has been concluded and the potential resolution that was to be considered by the local is now irrelevant.

E. CCAFF elections: Announcement will take place at the Back to School Meeting and Linda will be providing notice on the website. Nominations will close at the March meeting.

F. Other

## RECESS TO COPE

Anne moved and Mark seconded recess to COPE at 6:15.  
The meeting resumed at 6:17.

## CFT FIELD REP REPORT:

Martha was not present.

## COMMUNICATION COMMITTEE REPORTS

Cecil Brower attended the Board of Trustees Meeting, February 5, 2019.

He submitted reports from these meetings. Highlights follow.

### **Board of Trustees:**

#### COMMENTS: MEMBERS OF THE AUDIENCE:

Terry Miles commented on the lockdown event. He indicated they will to work with the college to insure some issues are addressed such as lack of water, treatment of diabetics, etc.

#### INFORMATION AND DISCUSSION:

Claudette E. Dain, Vice President of Finance and Administrative Services introduced members of the Measure G Citizens' Oversight Committee Annual Report. The annual report on construction of facilities at Citrus was presented by the Committee Chairman. He indicated there was only one item left to be completed.

Dr. Arvid Spor, Vice President of Academic Affairs, and Dr. Gerald Sequeira, Acting Vice President of Student Services introduced Dr. Gina Hogan Dean of Language Arts & Library Services and Dr. Michael Wangler, Dean of Mathematics, Business & Health Sciences. Gave an AB 705 Update.

AB 705 is a bill signed by the Governor on October 13, 2017 that took effect on January 1, 2018. The bill requires that a community college district or college maximize the probability that a student will enter and complete transfer-level coursework in English and math within a one-year timeframe and use, in the placement of students into English and math courses, one or more of the following measures: high school coursework, high school grades, and high school grade point average. In response, the college eliminated assessment testing and redesigned its curriculum.

#### ACTION ITEMS:

##### Business Services:

There were 7 items approved.

Note: Authorization was given to set the non-resident tuition fee for the 2019-20 school year at \$265 per-unit with an additional charge for capital outlay of \$17 per-unit, pursuant to Education Code §76140 and §76141, effective for all course terms beginning or ending on or after July 1, 2019.

*(A full report can be found at the Citrus College website under Board of Trustee meetings.)*

#### REPRESENTATION OFFICER REPORT

Laura was not present.

#### SECRETARY AND COMMUNICATIONS REPORT

Mark had no report.

#### TREASURER

1. Bill submitted a STATEMENT OF ACTIVITY and STATEMENT OF FINANCIAL POSITION as of

- February 22, 2019

A. General Fund \$192,033.44

B. COPE Fund 19,268.49

C. PIPE Fund \$00.00

#### VICE PRESIDENT'S REPORT

1. Anne said she was satisfied with the Welcome Back results but would like to brainstorm on how to get more members to show up. It would be beneficial to find a way to move our presentation to an earlier time. 2. Anne worked on revision of the letter to include with new member packets. 3. Anne made a request to order more of the Benefits Info for inclusion in new member packets.

#### PRESIDENT'S REPORT

##### CFT Part-Time Faculty Committee

The committee met Saturday, Feb. 2. The most important discussion was the convention. The committee is submitting three resolutions: (1) pay for part-time employees during a lockdown or similar emergency, (2) lockdown kits for colleges and universities and (3) inclusion of part-time faculty in the shared governance process with compensation. The committee is also having a workshop (panel discussion) on shared governance which is tentatively scheduled for Friday, March 22 at 1:30 PM. All of the workshops are scheduled on Friday at either 1:30 or 2:45 PM.

The other topics discussed by the committee was the CFT Policy Handbook, Rehire Rights Legislation, (our advocate is submitting to Jose Medina the changes for AB 1609 strengthening language and increasing the cap from 67% to 85%), health care for adjuncts, age and experience discrimination, AB705, and our communication between meetings. We have a Google drive, group and docs. The committee is going to discuss how evaluations are done and how other campuses deal with cancelled classes in the future. The next committee meeting won't be until September. Elections for the CFT committees are going to take place at the convention.

#### FUTURE AGENDA ITEMS

New Member packet stuffing

Next meeting: 5:30 PM, March 15.

The meeting was adjourned at 7:00.