

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of May 18, 2018

Linda Chan called the meeting to order at 5:08 PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Linda Chan, Cecil Brower and Mark Wessel, Laura Wills .

ANNOUNCEMENTS AND INTRODUCTIONS

None.

AGENDA APPROVAL

Mark moved and Bill seconded that the agenda be adopted with flexibility.

APPROVAL OF MINUTES

Cecil moved and Mark seconded approval of the April minutes with noted changes. They were approved by general consent.

OLD BUSINESS

A. Member Issues:

B. Toolkit: Training Tuesday, May 22, 2018; 10 AM - 2PM. CFT Burbank.

C. Negotiations: There have been no negotiations since the last. Dr. Sammis incorrectly reported that negotiations were complete At the May 1 Board of Trustees Meeting , following the demonstration, Linda addressed the Board reminding them that an institution is only as strong as the foundation of it's faculty and staff. As such the Board was encouraged to support these people through positive outcomes on their behalf in negotiating favorable contracts.

D. AFT Convention 2018, July 13 -16, 2018, Pittsburgh, Pa. Laura and Linda will be attending. Laura was encouraged to book her hotel and airfare accommodations.

E. Newsletter (for Spring) – Mark requested that submissions for the newsletter be made by Thursday, May 31.

F. Retreat – Booked and paid for. Three nights. Last weekend in July in Big Bear.

G. Other:

NEW BUSINESS / DISCUSSION ITEMS

A. Opt-Out Campaign has been aggressively funded. Linda distributed samples of the billionaire funded effort to bust unions.

B. Our next meeting is June 8 at 5:00.

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RECESS TO COPE

Mark moved and Cecil seconded recess to COPE at 5:37.
The general meeting resumed at 5:44.

CFT FIELD REP REPORT:

1) Martha was not present.

Bill moved and Mark seconded adjournment of the meeting at 5:55 for the sake of getting food and drink for the gathering. To be resumed in twenty minutes. The measure passed by unanimous consent. The meeting resumed at 6:15.

COMMUNICATION COMMITTEE REPORTS

Cecil Brower attended the Board of Trustees Meeting, May 1, 2018. He also attended College Information Technology Committee Meeting of the March 12, 2018

He submitted reports from these meetings. Highlights follow.

May 1, Board of Trustees:

INFORMATION AND DISCUSSION:

Arvid Spor, Ed.D., Vice President of Academic Affairs gave the first reading of College and Career Access Pathways Partnership Agreement with Citrus College authorized by Assembly Bill 288. The bill authorizes specified high school pupils to enroll in up to 15 units per term if those units are required for these pupils' partnership programs and specified conditions are satisfied, and would authorize a community college district to exempt special part-time and full-time students taking up to a maximum of 15 units per term from specified fee requirements. Dual enrollment benefits students, parents and educators in the K-12 and community college setting by increasing access to college at no cost to students; the likelihood of completion of an associate degree; career technical education certificate or transfer to a four-year university; and career awareness.

ACTION ITEMS:

Personnel Recommendations: (Adjunct)

There were 6 Academic Employees, Adjunct Extra Duty, Hourly, Stipend Assignment, 4 Academic Employees hired and for Fall 2018, and 3 Academic Employee Adjunct for Summer 2018.

ACADEMIC AFFAIRS:

The Board approved a 10-day field trip to Boulder, Colorado for 20 participants and one chaperone in the National Science Foundation GP-EXTRA: Bridge to the Geosciences for Community College

Students grant, June 16, 2018 through June 25, 2018.

The Board approved Administrative Services to execute an agreement with the American Institute of Foreign Study (AIFS) to administer a Study Abroad program in Florence, Italy from January 4, 2019 through February 2, 2019 with Citrus College receiving a \$100.00 administration fee from AIFS for each applicant who participates in the program and pays the AIFS fee in full.

March 12, College Information Technology Committee Meeting :

The Committee reviewed the input for the 2018 Academic/Institutional Support Program Review Spring 2018.

Leigh Buchwald gave a report on the status of the recent Banner Database upgrades and server migration. New servers were procured to enhance the function of College Banner use and TeCs upgrades.

Tom Cheng discussed the current computer replacement cycle.

Included in the review were:

- A. Program Mission/Description (Mission Statement)
- B. Committee Members
- C. Organizational Chart
- D. Key Functions
- E. Program Student Learning Outcomes
- F. Executive Summary
- G. Previous Recommendations/Goals (What have we done?)
- H. Student Learning Outcomes and Assessment (SOLA) – 2017
- I. Learning Outcome and Assessment (SLOA) Findings 2017 (What were our results)
- J. Recommendations/Goals for 2018 (What do we want to achieve?)

The Recommendations/Goals for 2018 were discussed at length. Several of the items require some employee hires and some budgetary adjustment.

A proposal has been submitted for a new position of an Information System Security Specialist. A job description for another Community College was reviewed and some recommendations were made to fit Citrus. This position will report directly to the CIO.

Leigh Buchwald and TeCs personnel have been working on Banner functionality not currently used: Banner Event Management. Because of a change in Banner 9 TeCs is completely rewriting the Data Base interface to function with this product.

Degree Works Consulting visited Citrus College on May 1-3, 2018 and submitted a trip report. Citrus College is currently using the 4.1.6 release of Degree Works. The purpose of this visit was to discuss how this software is being used and to provide additional assistance as needed.

REPRESENTATION OFFICER REPORT

Laura had no report.

SECRETARY AND COMMUNICATIONS REPORT

Mark requested that submissions for the newsletter be made by Thursday, May 31.

TREASURER

Bill submitted a STATEMENT OF ACTIVITY and STATEMENT OF FINANCIAL POSITION for January 1 - April 27, 2018 Balance as of April 27, 2018

- A. General Fund \$183,453.65
- B. COPE Fund \$16,920.49
- C. PIPE Fund \$0

VICE PRESIDENT'S REPORT

Anne was not present.

PRESIDENT'S REPORT

Linda submitted a written report of the following meetings:

Academic Senate

The Academic Senate met May 9. There was discussion regarding the change in the arrangement of seating at graduation. It was announced that an ad-hoc committee was being formed to address both concerns or converging issues of the Academic Senate and the CCFA. The new deadline for conference requests and travel for August or September is July 16. Dr. Salwack was named distinguished faculty of the year. The Academic Senate approved two new programs; Construction Management and Stationary Power Generation Systems.

You can find academic senate agendas and minutes at <http://www.citruscollege.edu/as/Documents/Forms/AllItems>.

President's Steering Committee Meeting

The steering committee met May 7. The committee approved \$15,710.21 for DSPS program from the allocated \$75,000 from Financial Resources. They also approved academic calendar and reviewed the Strategic Implementation Plan.

You can find Steering committee minutes at <http://www.citruscollege.edu/admin/president/steering/Documents/Forms>

CFT Part-Time Committee Meeting

The Part-time Committee met in San Diego on April 28. The issues discussed were The Part-time Committee met in San Diego on April 28. The issues discussed were the CFT Convention Workshops, Health care, Legislation, where the districts are in terms of health care for adjuncts and rehire right language. One of the members has concerns regarding age and experience discrimination in hiring and would like some legislation regarding this issue. Geoffrey Johnson is now working on the Part-Timer Newsletter and will be getting in touch with other part-timers on current issues.

The committee broke in to two sub-committees; one to work on updating the CFT Policy Handbook and the other to draft a resolution for health care for all adjuncts.

CCC Division Council

The CCC Division Council met May 5 at El Camino College. I arrived late due to a previous meeting. Legislation was discussed as well as the online college proposal, the proposed new funding formula. All college Academic Senates are being asked to pass a resolution calling for a Vote of No Confidence in Chancellor Oakley. The resolution will need to go to the Board of Governors. The State Academic Senate will pass this resolution in the fall, however it makes a bigger impact if all of the districts pass this resolution.

CFT State Council

The CFT State Council met May 5 at El Camino College after the division councils. The State Council was not as well attended as it has been in the past. We approved the budget and discussed current legislation. There was a lot of discussion on how we will proceed post-Janus decision.

The Council approved the following resolutions:

Name Change Committee: Labor and Climate Justice Education Committee

Resolution on Charter Schools Liability for Contributions to CalSTRS and CalPERS

Resolution to Oppose Divestment from Automobile Manufacturers Resolution on Part-Time Community College Faculty Health Insurance Program

Resolution on Identifying Special Needs of Children from Birth to 8 Years of Age

FUTURE AGENDA ITEMS

none listed at this time

Next meeting: 5:00 on June 8.

The meeting was adjourned at 6:55