

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of March 16, 2018

Linda Chan called the meeting to order at 5:10 PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Anne Battle, Linda Chan, Martha Figueroa Cecil Brower and Mark Wessel. Laura Wills arrived at 5:32.

ANNOUNCEMENTS AND INTRODUCTIONS

none

AGENDA APPROVAL

Mark moved and Bill seconded that the agenda be adopted with flexibility.

APPROVAL OF MINUTES

Mark moved and Bill seconded approval of the February minutes with noted changes. They were approved by general consent.

OLD BUSINESS

A) Membership Issues: Nothing new.

B) Toolkit answers have not come from AFT yet, so we continue to use Membership Suite.

C) Negotiations: Negotiators met with the union lawyer. We're nowhere near filing a PERB. We'll be nitpicking on lawful terms. A strategy for organizing was recommended. When we're ready to go to impasse, the union lawyer will be brought in. We need to find out how much the District lawyer Peter Fagan is being paid.

1. Next Negotiations are 3/29 at 12 PM.

D) CFT Convention 2018, March 23-25, 2018, Hilton Orange County, Costa Mesa. Delegate credentials were distributed. Workshops have been confirmed for Retirement and Adjunct Health care. Confirmation is still awaiting a response from Sharon Hendricks. Linda is the official hostess for the Ben Rust Award lunch.

E) AFT Convention 2018, July 13-16, 2018, Pittsburgh, PA. Our Audit is deficient at this point.

F) Newsletter: Nothing new

NEW BUSINESS / DISCUSSION ITEMS

A) Financial Review: Three local union members are required to conduct the review. Cecil and Elaine will serve in this capacity. Names taken at the Welcome Back meeting will be contacted to serve on this committee.

B) Calls to testify in Sacramento: Linda has been asked to testify as to the negative impact of state proposed on-line only college, which will be duplicative and cannibalizing of existing programs. Bill moved that our local sponsor Linda's trip to Sacramento to lobby in Sacramento on this issue

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with a maximum budget of \$1000.00 for travel and lodging. Mark seconded the motion. The votes passed unanimously with Linda abstaining.

RECESS TO COPE

Mark move and Bill seconded recess to COPE at 5:23.
The general meeting resumed at 5:37.

CFT FIELD REP REPORT:

1) Martha distributed a confidential strategy for proceeding after the Janus Decision is made official. Current Cards for all our members is essential. A meeting must be set with employers to determine how to proceed with fee payers, including a separate account for reimbursement of inaccurately assessed fees. The process needs to be clear to avoid future legal actions and back payments. 2) We need to do a re-commit campaign to assure that bleeding of membership be prevented as much as possible. Two to three hour training of officers will be necessary. 50% of our members are not on the current form. The issue will be discussed again at CFT Convention.

COMMUNICATION COMMITTEE REPORTS

Cecil Brower attended the College Information Technology Committee meeting of March 12 at 10:00 and submitted a written report.

Minutes of the 12/4/2017 meeting were reviewed and approved.

The Committee previewed the input for the 2018 Annual Review for TeSC. This preview was based on the 2017 Annual Report. This report is attached for your perusal.

The update of the Campus Replacement plan was reviewed. This is a large scale endeavor. Recommendations for CollegeNet Resource 25 was discussed. This is a vendor required migration to 25Live. Suggestions were made to migrate to Canvas 9 for this function.

The CIO gave an update on current projects:

Distributed Antenna System – A 3 year project finishing this year.

Electronic BOG Waivers – To be linked with SS.

BankMobile Financial Aid Disbursements – Working.

Electronic Transcripts – Later this Spring.

Conversion to Rave Alert for emergency notifications – A new alert system. Less costly and more efficient.

Ellucian Ethos – SSO project – Single sign on for all applications.

Handouts were as follows:

1. December 4, 2017 minutes
2. TsEC Institutional Support Annual Program Review and Plan for 2017
3. Computer Replacement Cycle 2017 - 2018

REPRESENTATION OFFICER REPORT

Laura had no report. Linda added information she'd received from an instructor, Jessica Tapia, who hasn't been being paid for an ESL lab she was teaching. Dr. Sammis has been informed of the problem and Linda is now awaiting a response.

SECRETARY AND COMMUNICATIONS REPORT

Mark had no report.

TREASURER

Bill has switched his accounting process to *Quick Books* which is proving to be a more efficient method. There are some category headings that still need to be renamed.

He submitted a budget and report.

I. Balance as of March 16, 2018

A. General Fund \$ 163,669.18

B. COPE Fund \$16,735.49

C. PIPE Fund \$0

VICE PRESIDENT'S REPORT

Anne had no report

PRESIDENT'S REPORT

Linda attended the Academic Senate Meeting of March 7 and the President's Steering Committee Meeting of February 26.

Academic Senate: There were no action items, but Career Transfer Center Events, AB705, Testing Center Hours, and Resolution for Citrus College Rocket Owls and 2018 Election Process were discussed.

President's Steering Committee Meeting: The steering committee approved Financial Resources Program Review Funding Recommendations and heard a presentation of the Mid-Year Status Report for the 2017-18 Annual Implementation Plan. The Steering Committee met again on March 12. The only presentation was made by Dr. Sammis on the 5-year program review of Human Resources which includes the hiring processes and procedures of full-time, adjuncts, and classified staff.

FUTURE AGENDA ITEMS

none listed at this time

The meeting was adjourned at 6:52

Next meeting: 5:00 on April 27.

