

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of January 25, 2018

Linda Chan called the meeting to order at 5:00 PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Anne Battle, Linda Chan, Laura Wills, Elaine Jefferson and Cecil Brower, Martha Figueroa.

ANNOUNCEMENTS AND INTRODUCTIONS

none

AGENDA APPROVAL

Bill moved and Cecil seconded that the agenda be adopted with flexibility. "Membership Engagement" will be added to Old Business.

APPROVAL OF MINUTES

Bill moved and Linda seconded approval of the December minutes. They were approved by general consent.

OLD BUSINESS

A) Linda circulated a questionnaire to the membership requesting their prioritization of issues to be addressed during negotiations with the district. Linda thought results indicated problems with the form. It was decided that in the future a recommendation to refer members to the contract while responding to the survey be made.

B) Negotiations: Linda submitted a confidential report from previous negotiations and summarized progress to date.

1. Next Negotiations are at 1:00 on February 1.

2. Next Board of Trustees Meeting is Feb. 6 at 3:15. We all need attend wearing our shirts

3. We need to start pushing adjuncts to make their concerns over office space and medical benefits to prove to the District that they are not complacent. Additionally, the availability of office space in CI building needs to be advertised so that members can utilize the space.

C) CFT Convention 2018, March 23-25, 2018, Hilton Orange County, Costa Mesa. Officers are delegates. There is a March 9 due date for the delegate list. Linda is the ranking delegate.

D) AFT Convention 2018, July 13-16, 2018, Pittsburgh, PA.

E) We're out of compliance on the Audit for AFT. Anne needs to contact AFT for access to "Toolkit"

F) Membership Engagement: Linda's been ordering pens with our logo and keychains. Bill moved to spend \$1500 on membership promotional items. Anne seconded. The movement passed unanimously.

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NEW BUSINESS / DISCUSSION ITEMS

- A) Welcome Back Meeting 2/13/18. Linda got Valentine's decor and Anne arranged caterers to do a taco bar.
- B) Newsletter: The end of April is projected as a deadline for submissions. There is a Drop Campaign underway in which members are being contacted with instructions on how to stop paying union dues. Linda is going to write an article warning members of the consequences of heeding this campaign.
- C) Other: Minutes and agendas need to be posted to the website.

RECESS TO COPE

Bill moved and Anne seconded recess to COPE at 5:30.
The meeting resumed at 5:35.

CFT FIELD REP REPORT:

Martha said Saturday, Feb. 3 is a meeting of various CFT committees. Also, CTA approached CFT about a possible merger again. If it happens it would be years in the making. We have been traditionally opposed to such a merger in the past.

COMMUNICATION COMMITTEE REPORTS

Cecil Brower attended the Board of Trustees Meeting, January 16, 2018 and submitted a written report of the proceedings which include the following:

COMMENTS: MEMBERS OF THE AUDIENCE:

Paul Swatzel addressed the travel ban to Alabama. This ban is affecting the Citrus Rocket Owls who were scheduled to participate in an event in Huntsville, AL.

REPORTS:

Dr. Perri, commented on the Governor's proposed budget and how it may affect Citrus. Ms. Keith and Dr. Ortell indicate the college should become actively involved. Dr. Perri indicated there was to be a budget meeting on the 17th and these items would be discussed.

MINUTES:

1. The Regular Meeting Minutes of December 5, 2017 were approved.

INFORMATION AND DISCUSSION:

1. The Above and Beyond - Classified Development Award (ABCD Award) is presented in recognition of an outstanding Citrus College classified employee. The award recognizes the individual's demonstration of collaboration, service, dedication, and commitment to the college's mission.

This quarter's recipient is Ms. Yueyi Huang, Research Analyst.

2. The Chancellor's Office has been undergoing an effort to integrate three programs: Student Success and Support Program (SSSP), Basic Skills Initiative (BSI), and Student Equity (SE) Program. These programs were selected as a starting point for integrative efforts for two main reasons: 1) all three have the same ultimate goal of increasing student success while closing achievement gaps; and 2) there is a strong potential for overlap between and among the programs. Citrus Colleges' integrated plan may be found on pages 70 thru 87 of the Board handout or on line at the Citrus College home page for Board of Trustees Agendas.

ACTION ITEMS:

Consent Items

All items on the consent agenda were approved.

Personnel Recommendations: (Adjunct)

There were 3 extra duty, hourly, stipend assignments for 2018, 4 winter 2018 assignments, 22 spring 2018 assignments, and 1 Lab Supervisor assignment for winter and spring 2018.

End of Consent Agenda

ACTION (continued)

Business Services:

The following action items were deemed of interest:

Authorization was given to set the non-resident tuition fee for the 2018-19 school year at \$258 per-unit with an additional charge for capital outlay of \$11 per-unit, pursuant to Education Code §76140 and §76141, effective for all course terms beginning or ending on or after July 1, 2018.

Academic Affairs:

Authorization was given for a field trip for eleven students, one faculty, and one chaperone to compete at the Kennedy Center American College Theatre Festival held at Mesa Community College in Mesa, AZ on February 12, 2018 through February 18, 2018.

Board Policies:

The Board approved revisions to AP6400 Financial Audits.

Personnel Recommendations

Approval was given for the hiring of Mr. David Albright beginning January 22, 2018, as Associate Director of Facilities and Construction at a salary placement of Range 29, Step 3 totaling \$9,342.91 per month, plus health and statutory benefits.

REPRESENTATION OFFICER REPORT

.Laura went through the e-mail Kendrick Kim sent after he went to HR and found after reviewing his files that there were no records of student complaints, but he's still concerned that nothing has been done to address the rumors circulated about him. Linda responded to him via e-mail letting him know that the union couldn't do anything on his behalf because there had been no contract violation, but that he may have a labor code violation that could be pursued by a lawyer.

SECRETARY AND COMMUNICATIONS REPORT

Mark Wessel was not present, but reported that the CFT Communications Awards Entry had been submitted.

TREASURER

Bill submitted a budget and report.

I. Balance as of January 24, 2018

A. General Fund \$ 161,424.63

B. COPE Fund \$17,128.49

C. PIPE Fund \$0

II. Members approximately 363 in January, 3 Agency Fee

VICE PRESIDENT'S REPORT

Anne will be arriving with the taco bar around 4:00 to set up on Feb. 13 for the Welcome Back and will need help. Target and gas cards will be needed. Bill moved and Anne seconded a \$2500 expense for this purchase. It was approved unanimously.

PRESIDENT'S REPORT

- A) Executive Council Meeting was missed due to attendance of CTA State Council and Women's March. 500 thousand attended the march in downtown L.A.
- B) There was a telephone conference with AFT President, Randy Weingarten at State Council.
- 1) She said there will be a Feb 24 Day of Action.
 - 2) Membership increases of 25,000 indicating a renewed interest in unionism. There's been a major shift of wealth to the top 1%.
 - 3) The *Janus* arguments will be heard tomorrow. Locals need to make an effort to inform the public about *Janus* in February.
 - 4) There's a need to have checks and balances against the insanity of our president. The women's march was about voting.
 - 5) "Drop Campaigns": *Freedom for America* is one organization actively contacting union members seeking to convince them to drop their union membership.
 - 6) Public Schools Imperative: "Strong unions create strong communities."
 - 7) A moment of silence commemorating the 50th anniversary of the death of Martin Luther King Jr. on March 1, reminding everyone of the struggle for good jobs and justice.
- C) Mission College in San Jose will be hosting a meeting of the part-time committee. Linda will be communicating struggles over
- 1) re-hire rights in negotiations
 - 2) health care during retirement
 - 3) Title 9 issues concerning due process for the accused will be addressed.

FUTURE AGENDA ITEMS

none listed at this time

The meeting was adjourned at 7:10

Next meeting: Friday, February 23 at 5:00.

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