

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of March 17, 2017

Linda Chan called the meeting to order at 5:45 PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Mark Wessel, Anne Battle, Linda Chan, Laura Wills, Elaine Jefferson.

ANNOUNCEMENTS AND INTRODUCTIONS

None

AGENDA APPROVAL

Bill moved and Mark seconded that the agenda be adopted with flexibility. It was accepted by general consent.

APPROVAL OF MINUTES

Mark moved and Anne seconded that the minutes of Feb. 8 be approved with noted changes. The motion passed by general consent.

OLD BUSINESS

A) Elections: After advertising the election to the membership through e-mail notification and announcement at the Welcome Back Meeting, no additional nominations were submitted other than incumbents to the current offices. As per changes to the election process in the constitution - Section 4, (*The Elections Committee shall conduct all general and special elections and referenda of the CCAFF pursuant to the By-laws when there is a contested election*), all current office holders have been reappointed to their positions by acclamation of the Executive Board.

B) CFT Convention:

1) Resolutions - There will be a Part-Time Committee originated support of resolution in support of the instructor who was targeted by the Republican Club at Orange Coast College who was recorded without her permission and posted on line, leading to tremendous personal damage to the instructor. The resolution would prevent this sort of slander from taking place in the future.

2) Elections - Linda encouraged the Board to support the slate of candidates on the *Unity Slate* on advice of the CFT leadership. This would assure maximum diversity and representation on the leadership council.

3) Linda will be chairing the Ben Rust Awards. The breakfast will cost \$35 per attendee. All four of our delegates will be there.

C) Possible Grievance for CCAFF: Two possible grievances -

1) Instructor was at Back to School Night and complained about a classroom load issue that he claimed improper compensation for. The issue is whether or not it's okay to lower caps the first week of school. A paper trail is needed for proper assessment of impropriety on the District's part.

2) A conflict exists between two non-credit counselors. A counselor who had debilitating health problems was to have been working with the coordinator for the program, but was unable to communicate effectively during her illness, which led to a dispute between them. There is no con

- E) Retreat: No contact has been made yet for reservations at Big Bear.
- F) Newsletter: Nothing new.
- G) Other: Promote membership benefits on the website.

NEW BUSINESS / DISCUSSION ITEMS

- A) Back to School Night - Fall: Linda and Bill will not be present. Anne will be running the proceedings.
- B) Negotiations: Openers - 1) Prorated pay for cancelled classes 2) Binding Arbitration 3) Salary 4) Increased health care compensation or health care pools for part-time policy options 5) Rehire rights
- C) Other: 1) Organizing Conference, April 28-30 in Detroit. Registration fees are \$0. Bill moved and Anne seconded that Linda and Elaine receive funding not to exceed \$2000. The movement passed by unanimous consent. 2) Mark explained the problems with administration of his Pension II account and received advice to contact CalStrs Board member Sharon Hendricks for resolution.

RECESS TO COPE

Mark moved and Anne seconded recess to COPE at 7:06
After Bill's report the meeting resumed at 7:08.

CFT FIELD REP REPORT:

Martha was not present.

COMMUNICATION COMMITTEE REPORTS

Retirement Committee: Elizabeth Serrao was not present.
Human Resources Advisory Committee: Elaine Jefferson had no report.
Community Outreach Coordinator: Antonio Anfiteatro was not present.
Communications Committee: Elaine is considering accepting this position.

REPRESENTATION OFFICER REPORT

Laura Wills had nothing to add to information already reported under *Old Business*.

SECRETARY AND COMMUNICATIONS REPORT

Mark Wessel had no report

TREASURER

Bill submitted a budget and report.
General Fund Portion
I. Balance as of March 17, 2017:
 A. General Fund \$127,943.32
II. Members approximately (152) in January, Agency Fee payers (3)

COPE Fund balance as of March 16, 2017 - \$17,706.09
PIPE Fund - \$0

VICE PRESIDENT'S REPORT

Anne hasn't yet seen a payroll report from Faye but Bill has.

PRESIDENT'S REPORT

Linda submitted a written report.

Academic Senate

The Academic Senate met on March 8. The Academic Senate voted to adopt Taskstream. This is a program where all curriculum will be posted. It will replace CurricUNET. It will be possible for all faculty to post SLO's and program review information. The SLO implementation may be as early as fall of 2017, but the program review portion will not start until 2019. The next meeting we will be approving AP's and BP's on 3520 Local Law Enforcement, 5140 DSP & S, 5220 Shower Facilities for Homeless Students and 5500 Standards of Conduct. We will also be voting for new executive board and on the changes to the constitution regarding the constituency of the executive board. This proposal excludes adjunct faculty from participating on the executive board.

President's Steering Committee Meeting

The first meeting of the new semester was February 27. We approved the 2018-19 academic calendar, which was a copy of previous years' calendars. Human Resources Board Policy 7102: Prohibition of Harassment: Students and Employees was also approved. This BP was to be in alignment with state law. We heard about Program Review: Student Services Comprehensive Reports, Human Resources Administrative Procedure 7101: Discrimination Complaint Procedure: Employees and Job Applicants, the Accreditation Update and Mid-year Status Report for the 2016-17 Annual Implementation Plan.

The second meeting which was scheduled for March 13 was cancelled due to a lack of agenda items.

CFT Division Council

The CCC Division Council met February 10, 2017 at Sheraton Gateway LAX. Jim Mahler discussed the current legislation. (see attached) There will be more coming since the deadline to introduce new bills is February 17. CFT is looking for an author for an office hour bill for adjuncts. CTA is working on a similar bill. Sanctuary campuses was also discussed.

Part-Time Committee

The CFT Part-Time committee has submitted a resolution in support of the Orange Coast adjunct professor who was targeted by the students last year. The idea is to strengthen academic freedom and electronic media. It also discussed what colleges are negotiating (most everyone) and how they are negotiating the new law regarding rehire rights.

Agenda items for the next meeting should include: Retreat, Newsletter and Negotiations.

Bill moved and Mark seconded adjournment.

The meeting was adjourned at 7:25

Next meeting: Friday, April 14, 5:30 - 7:30