

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of September 15, 2017

Linda Chan called the meeting to order at 4:05 PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Mark Wessel, Anne Battle, Linda Chan, Laura Wills, Martha Figueroa, Elaine Jefferson, Kendrick Kim, Antonio Valdez, Alexis Dean.

ANNOUNCEMENTS AND INTRODUCTIONS

Kendrick Kim who had been teaching Real Estate classes, Antonio Valdez and Alexis Dean from the Cosmetology department, introduced themselves to those assembled at the meeting.

AGENDA APPROVAL

Mark moved and Bill seconded that the agenda be adopted with flexibility.

APPROVAL OF MINUTES

There was no need for approval, since the last meeting's minutes of May 17 had been approved at the Board Retreat in July.

OLD BUSINESS

A) Member Issues -

1) Kendrick Kim described the events leading up to the District's decision to terminate him three weeks into the semester. He was very concerned that a false rumor, being perpetrated by some of his students - that the reason was Title 9 related, was potentially devastating to his reputation and sought advice on how to put a stop to their spread. Laura and Linda will be accompanying Kendrick to a meeting with Dr. Sammis to discuss the issue.

2) Antonio Valdez and Alexis Dean described issues of concern for them in the Cosmetology Department, chief among them, scheduling issues that didn't prioritize seniority in assignment of classes. New hires were being offered classes that in previous semesters had been given to veteran instructors. Inefficient communication between full-time lead instructors and their adjunct counterparts, leading to confusion and ineffective instruction, was also described.

B) Negotiations - The Sunshine Letter is being worked on prior to November negotiations. A Public Records Act Request was submitted to Dr. Sammis asking for various Budgetary issues as well as questions about the Catastrophic Leave Pool and the number of adjuncts claiming the \$500 adjunct health benefit. Bill and Linda will be meeting on Thursdays prior to negotiations and asked for input from members. Mark and Laura will be joining them to establish a strategy and priorities.

C) Newsletter (for Fall) - Mark requested that articles for the Fall newsletter be submitted to him for inclusion in the upcoming issue by the week before Thanksgiving. Possible topics were briefly discussed.

D) Back to School Night - Fall; The inappropriately early scheduling by the District of this past Welcome Back Meeting such that attendance was impossible for many of the CCAFF Board members was discussed. Anthony, who was able to attend, said there was light attendance. In light of

the state legislature passing the Employee Orientation Bill (AB 119), which states that “*an exclusive representative (e.g., recognized public employee unions, employee associations) be provided the right to access new employee orientations and to compel collective bargaining processes related to the structure, time and manner of such orientation access*”, it was determined that the District was not in compliance with the law when scheduling the meeting without accommodation of the union’s request for a date that would meet its scheduling needs.

E) Linda thanked Mark and Anne for moving the union office contents to the new location down the hall and said she’s still in the process of finishing the organization of the space as well as preparing to contact the I.T. people for synchronization of the printer and scanner with the new desktop computer.

F) Other - none.

NEW BUSINESS / DISCUSSION ITEMS

A) Membership Audit - Martha provided a checklist to the local for the purpose of being prepared for any audit of membership by powers seeking to undermine union collection of fair share agency fees. It outlines the importance of maintaining an accurate membership database that insures regularly updated membership rosters and contact information. This database also needs hard-copy signed membership cards/forms, filed in a safe place.

B) CFT State Council September 22 - 23, 2017

C) Grievances

D) Meetings with Dr. Sammis/District

E) Other

RECESS TO COPE

Mark moved and Laura seconded recess to COPE at 5:30

After Bill’s report the meeting resumed at 5:40.

A unanimous vote was taken to provide \$1000 contribution to the campaign of Tony Thurmond for the office of State Superintendant of Public Instruction.

CFT FIELD REP REPORT:

In reference to the *Janus v. American Federation of State, County and Municipal Employees, Council 31* case, Martha emphasized the need to take our membership record keeping seriously in preparation for legal threats to Fair Share Agency fees.

COMMUNICATION COMMITTEE REPORTS

Retirement Committee: Elizabeth Serrao was not present.

Community Outreach Coordinator: Antonio Anfiteatro was not present.

Communications Committee: 1) Elaine Jefferson attended the June 20, July 18 and August 15 Board of Trustee meetings. Highlights include: a) Dr. Sammis discussing the status of Fall hires for the campus. 10 of the 12 faculty positions have been filled as well as 64 staff positions. b) Dr. Perri noting that last year’s enrollment numbers were up thanks to various groups and individuals on the enrollment team who worked hard to increase enrollment during a time when many community colleges are experiencing below base drops in enrollment. *(A copy of the report is available through the secretarial records.)*

2) Cecil Brower was not present, but submitted a report of his attendance of the College Informa

tion Technology Committee meeting of September 11. Highlights of the report follow: a) The status of current and planned hardware and infrastructure enhancements were discussed. WiFi is available campus wide with roaming. Computers are scheduled to be replaced in the Library and other areas starting at the end of this semester and continue into spring. b) A lengthy discussion was held on the update on network account creation issues impacting student access to Canvas at the beginning of the Fall Semester. Students use the same login for the Network, WiFi and Canvas. Email login remains the same. *(A copy of the report is available through the secretarial records.)*

REPRESENTATION OFFICER REPORT

Laura Wills had no report.

SECRETARY AND COMMUNICATIONS REPORT

Mark Wessel had no report

TREASURER

Bill submitted a budget and report.

We're well within the budget.

General Fund Portion

I. Balance as of September 15, 2017: \$140,040.51

II. A) COPE Fund balance as of September 15, 2017 - \$17,682.49

B) PIPE Fund - \$132.00

VICE PRESIDENT'S REPORT

Anne had no report.

PRESIDENT'S REPORT

Linda submitted a written report that included the following meetings:

Academic Senate, September 14. The Academic Senate was introduced to the two new deans: Gina Hogan, dean of Language Arts and Michael Wangler, dean of Mathematics. There will be a STEM student research presentation on Wednesday, September 20, from 1 p.m. to 3 p.m. in CI-159. Everyone is welcome. There will be a presentation on multiple measure assessment on Friday, September 22, 2017, 10 a.m. – 1 pm. RSVP by September 15, 2017.

Also, there will be a faculty discussion on student success "Conversations with Lisa Telesca" on September 26, 2:40 p.m. to 3:40 p.m.

You can find academic senate agendas and minutes at:

<http://citruscollege.edu/asDocuments/Forms/Allitems>.)

President's Steering Committee Meeting met September 12. No report (Steering Committee minutes can be found at: <http://www.citruscollege.edu/admin/president/steering/Documents/Forms>)

CFT Executive Council

I attended the Executive Council on Saturday, September 8, 2017 in Burbank. The council interviewed two gubernatorial candidates, Delaine Eastin and John Chiang. We will interview the remaining candidates at the December Executive Council. John Pechtalt reported that CFT

will be working more collaboratively with CTA and he has been working with the AFT for hurricane relief efforts and the DACA situation. The Council discussed further cuts to the budget due to the concerns of the outcome of the Janus case that is being considered by the Supreme Court. The CFT State Council and Committee meetings will be September 22 - 23, 2017 in Sacramento.

Website

The website is always undergoing new changes. Keep visiting the webpage: www.ccaff.com

FUTURE AGENDA ITEMS

- 1) Membership Audit status
- 2) Negotiations

Mark moved and Bill seconded adjournment.
The meeting was adjourned at 6:22

Next meeting: Friday, October 27.

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