

**Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of January 30, 2015**

Bill Zeman called the meeting to order at 4:15PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Mark Wessel, Anne Battle, Cecil Brower, Linda Chan Elizabeth Serrao, Antonio Anfiteatro, Laura Wills., Pixie Boyden, Martha Figueroa, Rebecca Yang

Pixie Boyden, Candidate for Pasadena City Council District 1, spoke to meeting attendees about her run for office. She spoke of the need to address educational needs in the city of Pasadena, where, with a population of 120,000 there's an unemployment level of 12%. She will be working for: 1) reducing community violence 2) increasing affordable housing options and alternatives 3) Increasing jobs and entrepreneurship opportunities 4) expanding vocational and educational programs 5) investing in young adults and senior citizens 6) strengthening neighborhoods through sustainable solutions. (The Board will be considering CCAFF endorsement of her candidacy after further research.)

AGENDA APPROVAL

Linda moved and Elizabeth seconded that the agenda be adopted with flexibility. It was accepted by general consent.

APPROVAL OF MINUTES

Linda moved and Elizabeth seconded approval of the last Executive Board Meeting minutes of Dec. 12 The movement was approved by general consent.

CFT FIELD REP REPORT:

Martha introduced herself as having a strong organizing background who worked in hospital and immigration reform. She's worked closely with Josh Pechtalt, where she worked toward the success of Prop 30 and against Prop 32. She also taught at Cerritos College for several years and is familiar with adjunct issues.

She provided reminders that the Leadership Conference is happening the 11th and 12th. and the CFT Conference in taking place in March.

COMMUNICATION COMMITTEE REPORTS

Elizabeth Serrao said that CalStrs appointments need to be made five to seven years in advance of retirement. She went to the CalStrs meeting and brought back Calstrs Review Topic sheets. Her advice was to read retirement books well before retirement.

Cecil Brower provided written reports from Board of Trustee meetings: 1/20: Highlights include: 1) Ben Macias was appointed as permanent Campus Safety Supervisor. 2) 2015-16 Non- resident fees went up to \$200 / unit starting at summer intersession. 3) Arvid Spoor has been selected through the hiring process as the recommended candidate to serve as Vice President of Academic Affairs. Authorization was given to approve the hiring of Dr. Spoor effective February 1, 2015 at a salary of \$181,669 annually, which includes a 2-1/2 percent doctorate stipend, plus health and statutory benefits. 4) Authorization was also given to appoint Dr. Marth McDonald as Interim Executive Dean at Range 80, Step 8 on the Management Salary Schedule for the purpose of assuming additional responsibilities and duties as assigned by the District effective February 1, 2015, and until such time as the position of Vice President of Student Services is filled on a permanent basis. 5) An hour's worth of training on the Brown Act also took place.

DIVISION REPRESENTATIVE REPORTS

Community Outreach Coordinator, Antonio Anfiteatro, Is seeking volunteers to assist with a tabling effort this spring. We need a list of talking points. Club rush used to be during the second week, but the schedule has changed. Talking points from adjuncts to students is needed. Issues? Unionism? Prop 30? Prop 13?

REPRESENTATION OFFICER REPORT

Linda Chan reported that: 1) The Community College Part-time committee meeting was cancelled. 2) Time was spent at Chancellor's and Governor's offices seeking pay equity, which may come in the May revise. 3) An issue being confronted is getting everyone together. Part-time Committee President, Jim Mahler is becoming frustrated at this. 4) "Survey Monkey" yielded only 11 comments from adjuncts suggesting talking points for Welcome Back Meeting. 5) A Tentative Agreement is close in negotiations between the District and CCAFF. 2 1/4%, then 1 1/4%, then 1 1/4% are the likely salary increases. It was determined that the medical benefits program adjuncts had been eligible for was no longer active, so there's a starting point for more funding next time. A final line was put in defining Self-evaluation of SLO reporting. 6) The District cited a need for a "Look-Back" time to evaluate their scheduling policies in light of the Affordable Care Act. 7) CTA had their state Council last week. Closing the Business Loophole in Prop 13, will be an issue of focus in which they will be working with CFT.

SECRETARY/TREASURER AND COMMUNICATIONS REPORT

Mark Wessel reported that 1) **a)** the District's Detailed Deduction Report for the period ending 1/6/15, showed 341 part-timers with total revenue deposited to the general fund of \$9,141.03. The average contribution per member is \$26.80. **b)** There is \$13,332.04 in the COPE Account. \$167.00 was deposited to the account at the end of December. 19 employees contributed to this account for an average contribution of \$8.79. **c)** Bank statements have been reconciled. The General Fund checkbook balance is \$89,675.98, before paying current outstanding bills. We are back to being .50 short after balancing to bank statement. **d)** Membership numbers were adjusted on the Per Capita invoice from AFT to reflect true numbers for the month. The count is 341. 2) Submissions to the AFT Communication Awards Contest have been made in the Best single page newsletter, Best editorial, and Best original art categories. With confirmation on our attendance numbers for CFT Conference today, reservations at the Marriott will be made this week. 3) John Pooley and Mark met today. John was given all requested materials to continue work on the Agency Fee Audit. Everything is so far in compliance based on what he's examined thus far.

VICE PRESIDENT'S REPORT

1) Membership list was pulled off the December payroll. The next one should be available around March 15.

PRESIDENT'S REPORT

Bill submitted a written report itemizing the following:

1) Pending Problems: A) Juan Gonzalez had his Worker's Comp claim denied probably because it was not filed until after his class ended

-he is really looking for closure

- he had a meeting with Dr. Spor, but they cancelled it the day before.

B) Got along well with Lancaster in negotiations, hopefully this will get him to respect adjuncts more and work with us in a more congenial manner the next time a problem comes up.

C) No help on class cuts caused by ACA, other campus' limiting adjuncts to far less than 29 hours a week.

2) Negotiations went well

A) Getting nice raises

B) Got non-credits and extra 2%

C) Got a guaranteed \$10,000 a year (for the unit) for medical benefit

D) Got a little more language requiring supervisors to consider our past class loads.

3) CFT Communications Film. Stories about improvements are needed by the union. Bill offered with testimonials about Citrus experience. Laura and Antonio have been recruited for their testimonials being filmed by CFT videographer.

DISCUSSION / ACTION ITEMS

1. a) Approval of CFT Convention Expense: March 20, 21, 22 Anne, Linda, Bill, Mark, Antonio, Laura, Elizabeth are elected delegates for convention at the Manhattan Marriott. Linda and Elizabeth need Thursday night reservations to attend Friday convention activities. All others will be needing rooms Friday and Saturday nights. A maximum of \$4,000 for convention costs was moved by Linda and seconded by Mark. It passed by general consent.

2. a) Approval of Welcome Back Expenses for food and gift cards: A maximum of \$600 was moved by Linda and seconded by Anne. It was approved by general consent. Feb 11 is the date for the Welcome Back Meeting.

b) Plan Welcome Back: 1. Bill does introductions and general comments as well as Prop 30, 13 re-education. 2. Linda talks about state legislative issues and strength in numbers. Negotiations up-date. Describe T.A., contract that will be needing ratification. Let them know about elections in May.

3. Plan March Officer and Delegate Elections Request for nominations will go out March 22 to be returned by e-mail by March 30. April 24: ballott is designed and notice of elections will be sent out to membership the same day. Election is May 15 from 2 - 4:00. Secretary informs CFT leadership of election results. Linda moved approval of up to seven hours preparation for Elizabeth and Cecil for election prep. at the non-instructional rate.\$45.80. It was seconded by Antonio and passed by general consent. Linda moved and Anne seconded time-line approval. It passed by general consent.

4. National Walk Out Day: Wearing red on this day was approved.

5. Constitutional Revision: Tabled

6. Discuss hiring Cecil as union Data-keeper: It was determined that such a position would be redundant to the Vice-President's current duties.

NEXT MEETING

Will take place informally at the Welcome Back on February 11, followed by a meeting in March at the CFT Convention.

Bill adjourned the meeting at: 6:20