

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting
Minutes of May 11, 2009

CALL TO ORDER

Jeff Gordon called the meeting to order at 3:38

OPENING REMARKS

Jeff Gordon welcomed those in attendance.

ATTENDEES

Present at the beginning of the meeting were: Monica Lee, Mark Wessel, Anne Battle and Jeff Gordon. Peter Nguyen arrived in time for the Field Rep. Report.

AGENDA

Mark Wessel. moved to accept the agenda as submitted. Anne Battle seconded. The agenda was approved by general consent.

APPROVAL OF MINUTES

Mark moved and Monica seconded approval of the minutes from March 26, 2009 E-Board Meeting. The minutes were approved by general consent.

TREASURER'S REPORT

- 1) Monica distributed the March and April '09 Reports. The Reports are available to any requesting member.
- 2) Anne encouraged acquisition of monthly reports from the districts as soon as possible after the 10th of the month to ensure interest accrual by the Union instead of the District.
- 3) Monica clarified per cap review process underway as stated in detail during last meeting.

SECRETARY AND COMMUNICATIONS REPORT

Mark Wessel had no Secretarial report.

COMMUNICATIONS REPORT

- 1) Mark indicated that updates to the CCAFF web site have taken place, but noted a problem with how to list agenda and minutes documents either chronologically or alphabetically. The website was being uncooperative and no solution had been found in the manual.
- 2) He raised the issue of Newsletter publication, opening discussion of an appropriate date for the next edition. Targeting the General Meeting at the first of fall semester as appropriate for the next issue's release was agreed upon. Anne volunteered to "shop" the print job around for a more economical publication cost.

3) A discussion of the use of the adjunct office in CI, as a distribution point for Union information took place, with general agreement that this space was appropriate for this purpose. Notices of upcoming meetings, distribution of Newsletters from CCAFF, AFT and CFT, as well as membership forms could be distributed from this point.

VICE PRESIDENT'S REPORT

Anne brought examples of new employee welcome packets used by CTA, suggesting that she would use this model and the CFT model for content of CCAFF packets to be distributed to Citrus College part-time new hires by the Human Resources Dept. She suggested inclusion of a welcome letter from the president and an explanation of agency fees, and rights of representation. Monica suggested putting Anne in touch with Sam Russo at Fullerton City College for another model to decide on contents of the welcome packet.

PRESIDENT'S REPORT

- 1) Jeff is in the process of revising draft of Union Update letter that will be sent to members via E-mail, describing union recent activities, benefits to members and encouraging them to become more involved through volunteering to serve on various committees. Drafts were submitted to the board for editing and suggestions for revision. Monica suggested that part of this letter include unemployment benefits process description. Jeff was receptive to this inclusion and requested that Monica draft these specifics. She also suggested inclusion of officer names and contact information. Mark suggested including a reference to the availability of Contract, By-law and Constitution documents on the website.
- 2) Peter Ngyuen nominated Jeff to attend the New Leadership Conference in Washington D.C. being held July 8-11. Jeff will be attending. Content is built around pressing issues that will be most useful at specific locals.
- 3) Jeff drafted a letter to Dennis Smith indicating CCAFF's intention to comply with agency fee payment requirements as soon as the local resolves proper accounting practices to serve this end.
- 4) Jeff congratulated the board on its recent progress on membership list organization, and on the rapid progress being made on general organizational issues, anticipating further advances after the summer's intensive planning sessions take place. Work on revision of Constitution and By-laws would take place during the summer as well.
- 5) Anne reinforced the need to prioritize a push for 'Binding Arbitration' during negotiations, and suggested further pressing of other campus unions on the need to cooperate toward achieving this objective.

FIELD REPRESENTATIVE REPORT

- 1) Peter wrote a follow-up E-mail written to Patty Cox, with request that Jeff also follow-up in request for analysis of Citrus budget info in advance of next Bargaining session.
- 2) Work on California Special Elections is on-going. Peter has been involved in this as well as informing his locals on CFT positions.
- 3) State Council meetings are taking place this coming weekend. Division Councils will be meeting Friday night. Executive Board members are invited to attend both.
- 4) Peter put Arthur Alexander and Jeff Boxer in touch with one another to pursue "Writ" possibility as only direction to take for his concerns in light of the Grievance being officially concluded. Alexander was advised that Civil Suit options are still available to him, but that chances for success are low. Peter suggested that there were other issues in Board consideration of pursuit of a Writ on behalf of Alexander other than just its likelihood of success.

Jeff moved that the meeting go into Closed Session to discuss Negotiations. By general consent the meeting went into Closed Session at 4:45PM.

Closed Session ended at 4:55 and the meeting continued.

5) Peter requested confirmation of dates for E-Board Retreat. A tentative schedule of June 19, 20 and 21 were agreed to. Peter recommended off-campus location, possibly in Palm Springs at a \$69/day rate. Monica suggested that one person book a large room to be used for meeting purposes. She also suggested investigation of convention facilities provided through UCLA.

NEXT MEETING DATE

THURSDAY, MAY 21, at 3:00 PM in CI 237
Next Negotiations Meeting: FRIDAY, MAY 22, at 1:00

COMMENTS

None

ADJOURNMENT

The meeting was adjourned at 5:05PM by President Gordon.

