

**Citrus College Adjunct Faculty Federation, AFT-6352**  
**Executive Board Meeting**  
**Minutes of January 21, 2011**

CALL TO ORDER

Jeff Gordon called the meeting to order at 2:48

ATTENDEES

Present at this meeting were: Jeff Gordon, Mark Wessel, Anne Battle , Bill Zeman, Ken Dery, Cecil Brower, Bianca Lee, Linda Chan, Monica Lee.

AGENDA APPROVAL

Jeff moved that the agenda reflect the following changes: Negotiations update will be switched to 3:00 to accomodate attorney Jeff Boxer's availability for a telephone conference call with Board Members during a closed session. Division Representative Reports would take place upon returning from Closed Session. Also, that Approval of CFT Conference expenses take place during **Discussion/Action Items**. The revised agenda was approved by general consent.

APPROVAL OF MINUTES

Mark moved and Anne seconded that approval of the December 15, 2010 Executive Board Meeting minutes be postponed until the next meeting. The movement was approved by general consent.

SECRETARY AND COMMUNICATIONS REPORT

- 1) There was no Secretarial Report.
- 2) Mark Wessel reported that Jeff signed the submission of CCAFF's entry into the CFT Convention competition for communication awards, and would be mailed that day. The newsletter, **Local Update**, would be in competition for best "one page newsletter", as well as categories for "best continuing column" and "best feature writing".
- 3) The next edition of the newsletter will be available for distribution at the Welcome Back Meeting on February 22 and sent to members not in attendance.

REPRESENTATION OFFICER'S REPORT

Bill had no official report.

TREASURER'S REPORT

Monica reported that there is a current balance of:

\$54,202.05

All dues are current.

Our membership is at 190.

CLOSED SESSION BETWEEN 3:05 - 3:38.

## DIVISION REP REPORTS

### **Bianca Lee**

Bianca wasn't able to attend the English Dept. Meeting but There will be interviews for filling full-time position in the Spring.

### **Ken Dery**

Board of Trustee Meeting Report; Ken wasn't able to attend the most recent meeting because of the holidays, but reported that past meetings tend to be an impersonal experience in which he has no opportunity to make a contribution. There's been usually nothing said of relevance to adjuncts, but The Board is aware of Ken's presence. He will be attending the next meeting.

### **Linda Chan**

Astronomy Workshops had greater attendance than ever before . There is a new grant and there was discussion of how to use it. There are three new positions in her department - Micro-biology, General biology and Physics. There was discussion of SB1440 and talk of re-writing of "transfer grants". The summer draft for class assignments has been circulated. Budgetary prioritizations have been discussed. Eric Rabitoy has been very effective in his role as Dean, as has his secretary, Chris. The next meeting will be the 25th of February.

### **Cecil Brower**

There's been no meeting since the last one. The next will be the 25th in the business dept. Cecil attended the last Board of Trustees Meeting. The majority of the meeting was dedicated to budgetary issues. The Board of Trustee Meeting indicated a minimum of a \$4 mill. to \$8 mill. budgetary hit. The report was not very optimistic. The District Financial Officer had just returned from Sacramento. She reported that the Governor's office wants to move Census reports to the end of the semester. An increase in enrollment fees was also discussed. The cuts will be coming from the state in a way that is distributed evenly between California Community Colleges. There was also talk about 75%-25% policy adherence and making sure the policy is complied with.

## VICE PRESIDENT'S REPORT

A planning meeting was held between Anne and Irene Malmgren for the Welcome Back Meeting. The District will be sponsoring the meeting and are being responsible for communications to adjuncts and a flyer. It is anticipated that participation will be smaller than Fall's. The District will be providing coffee.

Jeff will be sending e-mail reminders to membership.

The agenda for CCAFF's presentation follows:

- 1) Jeff will make introductions.
- 2) Peter will describe his role with CCAFF as CFT's representative
- 3) Bill will introduce possibility of filling division representative positions
- 4) Joe Hooper will have last 20 minutes for description of union benefits.
- 5) Jeff talks about upcoming local elections.
- 6) Anne and Monica will close with the raffle. A raffle will be held for gas, Subway, Starbucks.

Ken will be bringing a party platter from his Subway franchise.

We will provide other drinks. Anne will get ice tub from District.

## DISCUSSION / ACTION ITEMS

A) Anne moved and Monica seconded that: \$300 be approved for raffle tickets. The budget was approved by general consent. Monica will do raffle sheets, survey and get gift certificates.

B) Anne moved and Bill seconded that funding be provided for CFT Convention attendance.

\$5,000.00 was approved by unanimous consent. A cap of seven attendees was agreed to, three

delegates and four additional alternates.

## PRESIDENT'S REPORT

Elections: March 2, 4 - 6:00 in CI 237.

Beginning Monday Jeff will be notifying membership of elections. Submission of names has to be in by the 14th of Feb. (Priority time to be put on ballot.) Write-in candidates can show up on the day of the election. Announcement will be made at the welcome back meeting. The moment elections are over the results have to be sent by overnight post to arrive on time at CFT. Only three voting delegates can be elected as convention delegates this year because of loss of CCAFF voting strength. Convention is 3/18 through 3/20 at the Marriot Hotel in Manhattan Beach. Jeff needs membership list so that e-mails can be sent to members. All that is required for candidacy is an e-mail notification to Jeff of intention to run for offices and delegate positions.

Jeff will be serving as Elections Chair. Three people are ideal for election committee. Officers are elected in March and assume office in May. The term is for two years.

## ADJOURNMENT

Mark moved that we adjourn and Monica seconded. There was no objection. The meeting was adjourned by Jeff Gordon at 4:25.

## NEXT MEETING DATE

February 16, 2010 at 4:00.

