

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting
Minutes of January 12, 2012

CALL TO ORDER

Bill Zeman called the meeting to order at 4:36 PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Cecil Brower, Anne Battle, Mark Wessel, Bianca Lee, Monica Lee and Linda Chan arrived late.

AGENDA APPROVAL

Mark moved and Anne seconded that the agenda be approved. Bianca Lee requested the addition of an item to "Discussion and Action Items" concerning food provision to E-Board meetings. This was agreed to by unanimous consent.

APPROVAL OF MINUTES

Mark moved and Anne seconded approval of the Dec. 8, 2011 Executive Board Meeting minutes with corrections. The movement was approved by general consent.

DIVISION REPRESENTATIVE REPORTS

Cecil Brower

CSIS Division Meeting combined luncheon meeting at Marie Calendar's on Dec. 9, 2011. The department did not pay for the lunches. 1) The New faculty hires update was discussed for the coming 2012-13 year. Areas projected for hiring are: Nursing (2); Biology (2); Math; Counseling; Cosmetology; Automotive (truck); PE (Kinesiology); and English. 2) Program review discussions involved the possibility of changing from a 6 year cycle to a 5 year cycle (in order to more closely align with other campus-wide planning processes, such as the Strategic Plan and the Facilities Master Plan). In addition, there is also consideration of combining disciplines into one larger program review (example, have one program review for Business, including accounting, business, CSIS and Office). Cecil informed the group that funding is available through Eric Rabitoy's office for professional development. (Make inquiries to Eric Rabitoy's office.)

Bianca Lee

No Report

Linda Chan

Political Committee Report:

1) The CFT Part-time committee meets Feb 4. CFT is paying for Linda's participation. 2) The AB383, (the Overload bill) failed. CPFA is having a retreat in virtual space tonight and through the weekend. CTA state council takes place the weekend of the 27th.

TREASURERS REPORT

1) Two accounts to report as of 11/30 General fund: \$57028.00
Cope account \$3634.17

- 2) This month the yearly fund meeting is taking place with John Pooley.
- 3) Computer returned by Monica's computer forensic specialists examining the CCAFF computer used by Jeff Gordon determined that the hard-drive was wiped purposely and the external damage was done to mask the internal damage. The computer will be disposed of after consultation with John Pooley.

SECRETARY AND COMMUNICATIONS REPORT

There was no report

REPRESENTATION OFFICER'S REPORT

Adrian was not present, but distributed the agenda for the Welcome Back Meeting..

VICE PRESIDENT'S REPORT

- 1) Anne had no report

FIELD REP REPORT

Carolyn Richey was not present.

PRESIDENT'S REPORT

Bill had no report.

)

DISCUSSION / ACTION ITEMS

1) Discussion of providing food for members attending E-Board meetings. During the dinner hour we need food to keep things going. Bianca and Anne volunteered to provide food, Mark proposed a limit of \$50.00 to be spent on these refreshments. Anne seconded. Linda moved that we buy a refrigerator for the office not to exceed \$150.00 and will bring a water cooler as well. Monica seconded. Both movements passed. Bianca will be researching the refrigerator purchase

2) Dues/Constitution Change Vote: Article IX will change from \$23.50 dues deduction to 1.8% of gross pay and Members currently employed by Citrus. The vote passed by a vote of 12 to 2.

Monica will be communicating this change to Human Resources.

3) Discussion of implementation of Pass-throughs: Linda moved and Monica seconded making these changes every two years as a cumulative amount based on total pass-throughs from affiliates. The vote passed by unanimous consent. Linda will be providing information to the membership about "pass-throughs" via e-mail.

4) The February meeting needs to change because of the Leadership Conference. We won't meet in February Nothing pressing needs to be addressed until the March meeting.

5) Plan Spring Welcome Back Meeting:

A conversation took place about the proposed schedule submitted by the District. A separate

communication advertising the union meeting on February 15 after the District's presentation will be circulated. Joe is out of town so Anne will be delivering a brief Union benefits explanation. Anne will be announcing at the beginning of the meeting that \$10.00 gift cards to Target will be distributed to any adjunct filling out a survey form during the union meeting. Anne will have the food catered by her Monrovia group- based on the members expected. The invitation for participation to the membership on the form used at past meetings will be used again. Monica will be getting the gift cards. Linda will be making the gift card announcement via e-mail.

The next meeting will be March 8 at 4:30.

Bill adjourned the meeting at 6:02 PM

