

**Citrus College Adjunct Faculty Federation, AFT-6352**  
**Executive Board Meeting**  
**Minutes of February 26, 2009**

CALL TO ORDER

Jeff Gordon called the meeting to order at 4:00

OPENING REMARKS

None.

ATTENDEES

Present at this meeting were: Peter Nguyen, Monica Lee, Mark Wessel and Jeff Gordon.

AGENDA

The agenda was approved by general consent.

APPROVAL OF MINUTES

Mark moved and Jeff seconded approval of the minutes from February 12, 2009 E-Board Meeting after Monica recommended changes for the sake of clarification and avoidance of ambiguity. The minutes were approved with changes by general consent.

PRESIDENT'S REPORT

- 1) Regarding the Internal Union Trial, there was a verdict and resolution. The verdict and information is confidential and sealed, however if any Union member requires information, they can contact the Executive Board.
- 2) Elections will be held Monday, March 2, 3-5:00 PM in the Faculty Lounge and a good turnout by candidates and member voters is hoped for.
- 3) The AFT Convention won't work for Jeff's schedule this year, even though funds had been approved for this purpose.

TREASURER'S REPORT

- 1) Monica made contact with Dennis Smith to determine how to go about increasing dues and he responded back, saying an in-person meeting was needed. Monica is working for a meeting date.
- 2) An invoice from Jeff Boxer has been received and Monica will be issuing a check for his legal services.

MAIL

Monica collected returned mail from the CCAFF Box from two member's whose addresses didn't work to deliver **Notification of Nominations and Elections**.

## SECRETARY AND COMMUNICATIONS REPORT

Mark Wessel had no Secretarial report. He indicated that updates to the CCAFF web site continue and that the next entry will be the report to the membership on the February Leadership Conference.

## FIELD REPRESENTATIVE REPORT

- 1) Peter Nguyen informed the Board that the hotel hosting the upcoming CFT Convention has been fully booked and that an alternative hotel two blocks away is the second booking site. Information on specifics would be forwarded to Monica to be passed along to delegates after they're elected. According to Jeff's research, rooms are still available under the "government rate" but not under "convention rates", which is at a less expensive rate of \$114./night. Citrus College employee delegates would qualify.
- 2) "New President Training" workshop, put on by the AFT was taking place in Phoenix this year, (as per Peter's current information), and he recommended that the new president attend this training.

## NEGOTIATIONS UPDATE

Jeff moved to table this update until the Negotiations Committee had met to develop a strategy. There were no objections.

## ACTION ITEMS

- 1) Jeff moved to open discussion of the Elections Committee. Monica seconded and there was general approval. Two members have volunteered to serve on the Elections Committee; Stuart Ortiz from the Counseling dept. and Anne Battle.
- 2) Jeff moved to have Peter Nguyen and Jeff Boxer serve as Election Committee members to assure a smooth election process. Monica seconded the motion and there was general approval.
- 3) Peter explained that elections processes were appropriately discussed by members of the committee, but that an overview of the general process can be discussed before the current assembly: Peter will be providing the committee with a framework in which to operate based on current constitutional and practical requirements. Nominations will take place at the beginning of the meeting. At a certain point in the meeting the nominations will be closed and candidates can make their statements. Conclusions of candidate statements will lead to voting that will end at 5:00. Counting will take place immediately after. A provision for ballot printing and copying needs to be made for when nominations close. Business of the committee will necessarily begin before the 3:00 hour.
- 4) Contact information for Elections Committee members is made available to Peter.

## COMMENTS

None

## NEXT MEETING DATE

Thursday, March 26 at 4:00PM in CI 237

## ADJOURNMENT

The meeting was adjourned at 4:26PM by President Gordon.