

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting
Minutes of December 2, 2009

CALL TO ORDER

Jeff Gordon called the meeting to order at 4:10

ATTENDEES

Present at this meeting were: Mark Wessel, Anne Battle and Jeff Gordon, Monica Lee

AGENDA

Anne Battle moved to accept the agenda and was seconded by Monica Lee. There were no objections and the agenda was approved by general consent. Jeff requested changes to agenda under Field Report and Negotiations Report from Peter Nguyen moved to a teleconference at 5:00. The Legal Report from Jeff Boxer is to be moved to 4:15. Action and discussion items are to include the addition of Child Care Compensation for Board Members during Negotiations and Computer Maintenance costs for union computer. Mark moved that the agenda be accepted as revised. There were no objections.

LEGAL REPORT

4:15- 4:35

Jeff Boxer gave his report during a teleconference in closed session.

APPROVAL OF MINUTES

Jeff moved and Mark seconded approval of the October 21, 2009 E-Board Meeting minutes with corrections. With said changes, the minutes were approved by general consent.

TREASURER'S REPORT

1) Monica assembled missing reports from June through October. November bank statements have just come in and therefore the November report is yet to be compiled. 2) Our treasury is at \$45,901.25 with approximately \$11,000 expected as expenses and \$5,000 of expected income for November. 3) Dues to AFL-CIO and AFT are paid. The November per caps are due in January. The "pass-along" membership fees have been discussed with Dennis Smith but a follow-up conversation is still needed. Clarification is needed on adjustments to dues paying to AFT. Our dues have increased over the years but that increase has never been passed along to the membership. The agency fee audit was needed to determine difference between percent difference between agency fee and membership payments. Agency fee payers opt out of contributions to national or statewide membership. A form is provided by Human Resources to employees who choose this option. There is a small number of unit members who have chosen this option. A discussion of how to most equitably assess the membership for the increases took place.

4) The use of "Membership Suite" has made accurate bill paying much easier. Thanks to Anne for her hard work. 5) The audit report is coming up. Monica will be meeting with John Pooley in January. Copies of all the minutes and Newsletters will be needed for the report.

VICE PRESIDENT'S REPORT

Anne went to the Social and Behavioral Sciences meeting at which time Dean Hurtado made clear that the forty-two part-time faculty members employed in past semesters has been cut to eleven. Jeff asked about compliance with the contract in terms of scheduling. It was determined that violations have occurred in that, article 6, section 1 is frequently not followed. 2) We need to check out what certificate programs are in place that require sequential course work because these classes will help keep adjuncts employed.

FIELD REPRESENTATIVE REPORT

Peter was contacted by conference phone call for the Field Rep Report and Negotiations update. The session was closed between 5:00 and 5:15.

SECRETARY AND COMMUNICATIONS REPORT

Mark Wessel had no Secretarial report.

PRESIDENTS REPORT

Jeff has been working actively with Jeff Boxer on legal updates and with Peter and Monica on Negotiations. Jeff will draft a letter by Sunday to circulate to the membership petitioning the Board of Trustees to negotiate with the union on fair procedures to follow when determining the order of adjunct layoffs when they're necessary during these bad budgetary times.

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ACTION ITEMS

1) CFT Convention in Los Angeles is taking place in March. A time line is needed for election of delegates. A plan needs to be in place at the beginning of Spring semester. Jeff will be drafting a plan and e-mailing it to the Board. Election and voting on Constitutional Amendments should take place at the same time. The end of winter should be our targeted goal to comply with AFT policies. AFT Convention is this year in Seattle. We should send delegates this year. Jeff anticipates being able to attend.

2) Jeff moved and Anne seconded a motion to consider compensation for Board Members child care costs during negotiations. Monica described losses to her related to child care costs while satisfying her duties during negotiations sessions.

Jeff's research indicates that based on other union's policies, it is not unprecedented to cover child care costs during such sessions, and therefore compensation is not an unreasonable expectation if Monica is expected to participate in negotiations. There were no objections.

3) Jeff moved and Mark seconded a motion to approve requests for \$10 hourly compensation on an individual basis with a cap of \$500 through the end of this negotiation session.

The motion passed unanimously.

4) Monica moved and Anne seconded a motion to discuss compensation for costs related to union computer maintenance. Jeff requested \$160 to take care of problems with the computer. Monica suggested a backup external hard-drive for security and Mark mentioned the need for Adobe software to be installed on the union computer to accommodate all documents generated on his MacIntosh so that future communications officers can use templates currently in use. A budget of \$750 for all the above was approved. Jeff will be obtaining the above mentioned items.

COMMENTS

None

NEXT MEETING DATE

To be arranged.

ADJOURNMENT

The meeting was adjourned at 5:45PM by President Gordon.

