

**Citrus College Adjunct Faculty Federation, AFT-6352**  
**Executive Board Meeting**  
**Minutes of August 24, 2011**

CALL TO ORDER

Bill Zeman called the meeting to order at 4:00.

ATTENDEES

Present at this meeting were: Tracy Rickman, Kevin Cronin, Bill Zeman, Cecil Brower, Adrian Soldatenko, Mark Wessel, Linda Chan, Bianca Lee, and Anne Battle arrived late.

Tracy Rickman addressed the group as a candidate for Board of Trustees, describing his background and platform.

AGENDA APPROVAL

Bill moved and Mark seconded that the agenda be adopted. An addendum for discussion of the dues structure was submitted by Bill. It was approved by unanimous consent.

APPROVAL OF MINUTES

Mark moved and Adrian seconded approval of the May 18, 2011 Executive Board Meeting minutes with corrections. The movement was approved by general consent.

DIVISION REPRESENTATIVE REPORTS

**Linda Chan**  
**No Report**

**Bianca Lee**  
**No Report**

**Cecil Brower** 1) His Division Meeting was postponed and he therefore had no report but he also attends the 2) **Board of Trustees Meetings:** a) The redistricting plan was submitted on 6/21. b) The adopted budget was submitted. c) The number of sections discontinued were many. 178 adjuncts have been hired for the Fall semester. There are 112 overload classes. A couple of full-time instructors have two overload assignments. There are Deans who are pushing for a reduction in overload assignments in favor of utilizing more adjuncts for these assignments. d) There are two new hires: One in Health Sciences and one in Biology. (A complete report of the Board of Trustees Meetings is maintained in the CCAFF written archives.)

TREASURER'S REPORT

Monica was not present.

## SECRETARY AND COMMUNICATIONS REPORT

Mark Wessel reported that Martin Mota had still not responded to requests for assistance with conversion of the officer listing to the latest elected group for the CCAFF website and that subsequent attempts at contact had not so far been successful. The website is otherwise up-to-date. Minutes of the Board Retreat held in July were written and distributed to the officers involved and were available through the secretary's records. The revised By-Laws will be entered onto the website now that the changes have been submitted to the membership for comment for the requisite amount of time.

## REPRESENTATION OFFICER'S REPORT

Adrian reported nothing in open session.

## FIELD REP REPORT

Kevin reported that the Fact Finder responsible for issuing the report has fallen behind due to a family emergency that has stalled the process. Reopeners for the coming round of negotiations on salary and benefits is needed. Peter's position will be filled most likely, by the end of fall. COPE fund initiation is being stressed for all locals by CFT, and the organization encourages CCAFF's commitment to this process for the sake of influencing positive political outcomes. There is a grant opportunity that needs to be investigated. The work is there for an adjunct member to organize and manage the COPE, regardless of the size of the local.

## VICE PRESIDENT'S REPORT

Anne arrived to help finalize plans for the Welcome Back meeting which will begin at 5:00 with the Districts presentation. She will be needing help with refreshments at 4:30. Joe Hooper will be attending and there will be a raffle. Anne recommended a gift card to Chris, (Eric Rabitoy's secretary), for her assistance with the organization. Bill, Mark and Linda will be helping. The union meeting will begin at 7:30. Bill will be explaining unionism and soliciting interest in COPE fund volunteers and Division Representatives. Monica is bringing membership surveys. A raffle ticket is at the bottom of the survey. The survey will be distributed at 5:30. Raffle will take place after Joe's presentation, (apprx. 8:20). Tracy Rickman will be addressing the membership as well, with his bid for Board of Trustees

## PRESIDENT'S REPORT

1) Bill is on a list serve for Community College Council. Additional help is available from all the campuses local presidents. 2) E-mails are now organized for the entire membership. Bill has been working with the administration to get an e-mail list for all adjuncts at the college. Linda Wells in the IT dept. is the contact to help implement access to this list. 3) Bill attended the last Board of Trustees meeting with Cecil and addressed the Board. 4) Board Policies are being changed relative to adjunct faculty. The first senate meeting is Friday and feedback on proposed changes is sought before this meeting. 5) Bill talked about proposed changes to the dues structure. Members making 0 - \$750 pay \$16. \$751 - \$1500 pay \$27. Members making \$1501 and up pay \$39. The E-Board has the power to make this decision as described in the By-Laws.

## DISCUSSION / ACTION ITEMS

- 1) CFT endorses Sharon Hendricks for CalSTRS board.
- 2) Phyllis Hall is also running for CalSTRS board and may receive an endorsement.
- 3) NEWSLETTER ARTICLES: a) Bill will be doing a discussion of Sacramento issues and current Assembly Bills of interest, rolled into an explanation of the importance of our COPE program. b) Mark will provide a brief explanation of the implementation of our revised dues schedule. c) Linda will be working on an article discussing disparities of money distribution within the various college constituencies. d) Mark will provide a list of Basic facts about "Weingarten rights". e) Mark will present a discussion of the necessity of insisting upon first semester and subsequently every sixth semester faculty evaluations, and the logic behind its benefits for adjunct faculty, and provide a warning about the District using "Rate My Professor.com" as an evaluative method for faculty.
- 4) A discussion of the handling of adjuncts who are no longer employed took place: Anne has a master list of all membership forms. Payroll is the group who needs to provide lists of who is and who is no longer working. How many credit units were scheduled for 2010 and 2011 for adjuncts? 5) CFT is trying to put together a snapshot of changes to the rates of employment. Assistance in providing these figures for the previous and current year is requested by Kevin for this purpose.

Closed Session began at 5:45.  
Division Rep were excused.  
Adrian had to leave.

Closed Session ended at 6:25.

Bill adjourned the meeting at 6:26.

