

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting
Minutes of April 12, 2010

CALL TO ORDER

Jeff Gordon called the meeting to order at 12:43

ATTENDEES

Present at this meeting were: Mark Wessel, Anne Battle and Jeff Gordon, Bill Zeman, (Monica Lee and Peter Nguyen arrived late).

AGENDA

Anne moved and Mark seconded that the agenda was accepted with amendments to move confirmation of Bill Zeman as CCAFF's first Grievance Officer, to beginning of agenda. There were no objections and the agenda was approved by general consent.

**VOTE TO CONFIRM WILLIAM J. ZEMAN
AS REPRESENTATION OFFICER**

Jeff moved and Mark seconded that Bill Zeman be confirmed as Representation Officer. Jeff enumerated the responsibilities of Representation Officer as 1) Maintaining grievance files, 2) Coordinate grievance proceedings 3) Inform aggrieved members as to their rights under the Collective Bargaining Agreement and Labor Law. As well as other duties assigned by CCAFF Executive Board including attendance of Citrus College Board of Trustees Meetings. The vote to confirm was unanimous.

APPROVAL OF MINUTES

Mark moved and Anne seconded approval of the December 2, 2009 E-Board Meeting minutes. The minutes were approved by general consent.

SECRETARY AND COMMUNICATIONS REPORT

1) Mark Wessel reported that the newly adopted constitution awaits appropriate signatures from Jeff and Mark before being sent to AFT and CFT. A problem with description of dues payment was detected and must be included after discussion, revision and notification of membership. Mark and Jeff will be working out specific language before communicating with the E-Board for approval. The final step will include a scan of the newly signed and ratified constitution for inclusion on the website. 2) Communications continued to take place via updates to the CCAFF website and that minutes and agendas are being added to the site as they become available. The Spring edition of the newsletter is being written. Articles by Mark and Bill have been approved and will be included. An article by Jeff is being written and will be submitted ASAP for inclusion. The newsletter will then be published and distributed to the membership no later than the last week of April.

FIELD REPRESENTATIVE REPORT

Peter reported that: 1) The “March for California’s Future” continues and he’ll be joining it for the last three days and ending up in Sacramento on April 21. 2) Peter will also be representing CFT at the State Democratic Convention this weekend at the Wilshire Grand in downtown L.A. It’s a tricky year electorally that faces a year of well financed republican opposition. Even from our own people we’re hearing that our presumptive Democratic candidate, Jerry Brown, is not all we would hope for when it comes to progressive taxation and that there is a concern that the union will not see the changes it hopes for. The CFT contingent is going to push for passage of the “Majority Vote” initiative as its big push. 3) Mediation preparation will take place April 23, from 2 - 4:00. Friday May 7 from 10 - 5:00, is scheduled for mediation. It’s counted as a negotiations day for purposes of compensation. It’s a two room setting in which the negotiator shuttles between the two opposing contingencies.

TREASURER’S REPORT

Monica reported that: 1) The taxes for last year have been completed and all 1099 forms were sent to E-Board officers. We incurred a cost of \$1000. for tax preparation. 2) A normal treasurer’s report is not available due to some last minute family problems, but the following information is available. The balance at the end of February was \$50,332.23. The balance at the end of March was \$50,634.41. Approximately \$3,000 worth of convention costs will be deducted from that figure. All dues to AFL-CIO and percaps to CFT have been paid. 3) Peter congratulated the Local on maintaining its financial stability in spite of challenges experienced through large scale loss of membership, (almost 100 members). Peter suggested beginning process of establishing COPE account and volunteered facilitating political war-chest in advance of soliciting future candidates for Board of Trustee elections. This is part of long term plan as devised during the last E-Board retreat. The need for a COPE chair added to the E-Board may be needed to handle the increased responsibilities of managing the fund, especially as elections near. 4) Membership was reported as 370 but last month it came in at 190. The latest update reflects 193. Monthly checks from the District used to be at around \$7,000. Currently, they come in at around \$4,500. But percaps are lower as well.

VICE PRESIDENT’S REPORT

Anne brought in information on possible computers to be purchased for the union that will accommodate all future memory needs as well as software to satisfy all formatting issues for documents that have been generated to date. Projected cost of the computer with “educator’s discount” is \$1400. Creative Suite-5 will be added. Approval of a maximum expenditure for computer, case and software was \$2500 was made by general consent.

PRESIDENTS REPORT

Jeff expressed his approval of the E-Board’s full participation at this year’s CFT Convention, and of Bill’s involvement in convention discussions and activities. Workshops were well attended and

Peter received positive feedback about Jeff's participation in CFT/CTA Community College merger discussion workshops. A discussion took place about the proposed merger of community college councils of CTA and CTA, weighing advantages and disadvantages of financial and representational changes. Jeff proposed that we begin organizing a Board Retreat.

ACTION ITEMS

1) Jeff moved that a maximum of \$2500 be budgeted for computer and software purchases. Monica seconded the motion. There were no objections to the motion. 2) Mark pointed out a problem with the newly passed constitution on page 4, article 9, in which the percentage of salary for membership dues was left blank - needing specification before the constitution can be sent on to AFT, CFT and submitted for inclusion to the website as replacement for the current document. Mark and Jeff will be drafting language that will then be passed along for review of the Board and membership approval. A discussion of fair and progressive rates took place as possible replacement to the current flat rate.

REPRESENTATION OFFICER REPORT

Bill attended the last Board of Trustee (BOT) Meeting. Bill recommended making common cause with the Board of Trustees in addressing funding issues passed down from Sacramento. He reported that student speakers and Administration officials discussed reductions to the college affecting transfers and made clear that cuts and their effects are something the administration is very much aware of. They feel the pressure to balance the budget. Strategies for interface between CCAFF and the Citrus College Board of Trustees was discussed, acknowledging the role Sacramento plays in reduction to campus funding, but calling attention to the fact that Citrus College employees are not employed by Sacramento, but by the District - who makes decisions about how to use its Reserve Funds. And that the Board needs to be aware that non-monetary issues are currently under negotiation and need consideration as simple issues of fairness and respect shown toward its employees. A discussion of strategies for civil discourse with the BOT with the aim of advancing our mutual causes took place. A goal of maximum participation of CCAFF at the May BOT meeting was projected. At the next meeting in April, Bill will be introducing himself to the BOT and informing them of the CFT rally in Sacramento.

RALLY DAY

A discussion took place over CCAFF participation in CFT rally in Sacramento on April 21. Organizing student participation was not possible with the time constraints currently faced. Jeff is going to try to get the time off from SMC. Bill and Jeff discussed possibility of flying to Sacramento as CCAFF members supporting the rally. Further discussion will take place via E-mail.

NEXT MEETING DATE

To be arranged.

ADJOURNMENT

The meeting was adjourned at 2:52PM by President Gordon.

