

**Citrus College Adjunct Faculty Federation, AFT-6352**  
**Executive Board Meeting**  
**Minutes of March 8, 2012**

**CALL TO ORDER**

Bill Zeman called the meeting to order at 4:36 PM.

**ATTENDEES**

Present at this meeting were: Bill Zeman, Cecil Brower, Anne Battle, Mark Wessel, Bianca Lee, Monica Lee and Linda Chan, Bernie Lau, Elizabeth Serrao, and visitor Judy Rubio.

**AGENDA APPROVAL**

Mark moved and Anne seconded that the agenda be approved with an adjustment of moving the *signature gathering* part of the agenda to the start of the meeting. The change was approved by unanimous consent.

**Signature Gathering:** Bill explained the rationale behind the signature gathering campaign as a critical step toward placing the "Millionaire's Tax" Initiative on the California ballot for the sake of rescuing public education in the state, and the high priority placed upon this movement by CFT. If every local can gather the same number of signatures as there are members in the local, CFT's goals will have been met. Bill asked for volunteers to be signature gatherers and described the procedures required. Bill, Elizabeth, Bernie and Mark will all be gathering signatures.

**APPROVAL OF MINUTES**

Mark moved and Anne seconded approval of the January 12, 2012. The movement was approved by general consent.

**DIVISION REPRESENTATIVE REPORTS**

**Cecil Brower**

**CSIS Division Meeting**

There was a Business meeting on 2/21. Cecil was sent the minutes by Steve Lindsay due to not being able to attend himself. 1) SLO assessments and processes were discussed. 2) Dr. Malmgren wants all summer and winter classes to be taught on campus - no *Distance Ed* classes. 3) *An Outside Advisory Committee* for CSIS advises on business issues once a year and will be doing so this year on June 8. 4) New faculty updates: Preparations for (10) new positions are still moving ahead. 5) A draft for Business transfer degree is being discussed. 6) A tie-in with Azusa Pacific MBA program, will collaborate with Citrus on space. APU will be paying rent for these classes. 7) No report from the Board of Trustees Meeting.

**Bianca Lee**

No report

**Linda Chan**

Attended flex day. SLO Assessment was discussed.

**Political Committee Report** Leadership Conference: 1) Linda described court cases that have taken place of significance to instructors. 2) STRS presentations are possible to schedule on campus for our membership. Linda brought a STRS members handbook for the library in our office.

3) CTA is supporting the Governor's initiative. 4) Language is being worked on as recommendation to the state legislature for strengthening part-timer positions. 5) Jack Scott tendered his resignation as chancellor of the state's community colleges. It is not known who his replacement will be.

## TREASURERS REPORT

1) Monica attended the Leadership Conference as well and went through Treasurer's training exclusively. Monica was impressed with the thoroughness of the training. The keeping of "good records" is an important lesson Monica took from the presentations. 2) Cope account balance: \$3,559.17 3) The regular account balance is: \$51,253.96 as of Feb. 29. There are several outstanding checks as of this date, which will reduce this balance.

## SECRETARY AND COMMUNICATIONS REPORT

1) Mark reported that all archives on the website are up to date with the exception of the new contract with the District. It will be downloaded from the District site in the coming week and added to the CCAFF site. 2) Spring Newsletter assignments are in the beginning stages and will be on the agenda at the next E-Board meeting.

## REPRESENTATION OFFICER'S REPORT

Adrian submitted his resignation in an e-mail communication to the E-Board.

## VICE PRESIDENT'S REPORT

1) Anne reported that at least 17 surveys from the Welcome Back Meeting were turned in and that it was a successful event. Fay Lopez, (Payroll Dept.), was informed about COPE deductions authorized by a number of members from paychecks.

## FIELD REP REPORT

Carolyn Richey has assumed a different role in the union, focusing attention on the "Millionaire's Tax Initiative", stepping down as CCAFF field rep, and will be replaced by Karen Curtis.

## PRESIDENT'S REPORT

1) Discussion with Dr. Sammis: Dr. Sammis expects a loss of approximately 100 adjuncts in the fall. Bill will be sending an e-mail to the bargaining unit informing them of the likelihood of this action in response to the state budget cuts. 2) There has been no word from Fay Lopez on implementation of the dues change in response to the member approval voted on recently. There are apparently problems at a county level that must be negotiated by the payroll department. 3) Bill met Art of the Student council and talked to him about the Millionaire's Tax signature gathering campaign. Bill was hopeful that the issue would have been taken before the Student Council for assistance in this effort. 4) Bill requested permission to address the Board of Trustees with a plea to work in tandem toward passage of the tax initiatives being put forth for the upcoming ballot. Consent was granted by the E-Board. 5) Bernie volunteered to examine the Citrus College budget if a comprehensive edition can be obtained and was directed to the state chancellor's website: data mine. Bernie hopes to be able to present a clear picture of the District budget and its impact on part-time positions through this analysis.

## DISCUSSION / ACTION ITEMS

### *Plan and approve delegates to the convention:*

The CFT Convention is April 13 - 15. Linda and Monica and Bill will be attending. Linda moved that \$2000 be approved for attendance of the convention. The motion passed.

### *Plan and approve attendance at other conferences:*

CFT political training convention the week after the convention. CFT was emphatic about getting as much participation from locals as possible. Linda will be attending. Bill may go. Monica moved that \$1200 be approved for this training. Mark seconded and it passed.

### *Plan and approve CCAFF social gathering:*

Bernie described his thoughts about sponsoring something like a pizza party for the sake of strengthening solidarity - providing an opportunity to discuss union and employment issues. The Faculty Lounge was suggested as a potential location for the meeting. Bernie will be investigating who to talk to for reservations etc. (Berta De la Santos, office of Student Life was suggested.)

Closed Session began at 5:30. Bianca and Bernie were excused.

Closed Session ended at 6:40.

Results of votes during closed meeting were as follows:

- a) Linda Chan was voted to replace Adrian Soldatenko as Representation Officer.
- b) A \$400.00 per semester stipend will be paid to Political Committee Members for their work.
- c) Bernie Lau was confirmed as the new Social Sciences Division Representative.

The next meeting will be April 19, 4:30.

Bill adjourned the meeting at 6:45 PM

