

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of September 20, 2013

Bill Zeman called the meeting to order at 4:00 PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Mark Wessel, Linda Chan and Cecil Brower, Stephanie Logan, Elizabeth Serrao, Anne Battle. Barbara Dickerson.

Barbara Dickerson spoke to the group as a candidate for Trustee seat area 1, representing Azusa and Upper Duarte. She documented her extensive background experience in education and described her goals if elected to the Citrus trustee position.

AGENDA APPROVAL

Linda moved and Elizabeth seconded that the agenda be adopted. It was accepted by unanimous consent.

APPROVAL OF MINUTES

Mark moved and Linda seconded approval of the last Executive Board Meeting minutes. The movement was approved by general consent.

COMMUNICATION COMMITTEE REPORTS

Cecil Brower 1) The Board of Trustees Meeting of Sept. 10, 2013: Cecil submitted a comprehensive written report that will be held in the secretary's files. Highlights are as follows: A) Candidate for Trustee Shawn Millner spoke and urged Gary Woods to step down. B) Adopted Budget: Carol Horton presented the adopted budget using a PowerPoint presentation. She indicated that there was some concern that the cost of salary and benefits keeps going up and is now at 89% of the allocated budget, and that there may not be enough contingency in this portion. B) Program Reviews-Public Works and Water Technology: Dr. Spor did a brief overview of the Public Works and Water Technology program review. C) Christopher Keeler from the law firm Fagen Friedman & Fulfroost presented a report titled: *Report of Ad Hoc Board Subcommittee Regarding Residence of Dr. Gary L. Woods*. D) *Action Items: Consent items "a" - "j" were passed on a 5/0 vote. Student Services, Academic Affairs Personnel Recommendations, Business Services and General: Items 2 - 6 passed on a 5/0 vote. Item 7 - possible action in response to Report of Ad Hoc board Subcommittee Regarding Residence of Dr Gary L. Woods.*

DIVISION REPRESENTATIVE REPORTS

Stephanie Logan: Sept. 17 Social Behavioral Sciences Division Meeting:

1) Dean Dana Hester requested a payroll matching fund for employees to assist Foundation grants. Librarians Sarah Bozler and Lynette Granger claimed that students were helped by this fund. 2) They gave a presentation on the "films on demand" program and how to use it.. Talk to Sarah Bozler or Lynette Granger about these films. Use the program or lose it is the recommendation. The collection in the library can be improved and input is being solicited by the librarians.

. Dana Hester talked about FNIC faculty needs and program reviews. 3) Requests have been made for additional full-time faculty members in Child Development and Psychology. Justification for these additions were that Child Development is vocational and Psychology is a program that is transferable. Historians were invited to request additional full-time faculty as well, but none were requested at this time by full-time faculty present. 4) There is a November 13 deadline for *Study Abroad*.

REPRESENTATION OFFICER REPORT:

Linda Chan reported 1) *Academic Senate Report*: There are three separate videos of the September 4, 2013 forum found under "Citrus College Candidate Forum" on YouTube. 2) State Senate is using *Google Groups*, (cccsenates@googlegroups.com), to provide a forum for dialogue on a range of issues varying from specific local questions to topics impacting all of higher education at the state level. A current hot topic being discussed in this forum is Gov Brown's plan to use some of the budget surplus (created by Prop 30) for the CA prison system. Anyone interested in this dialog may contact Lisa Villa at extension 8848. 3) The following committees are in need of faculty members: (2) on Academic Senate Council, (6) for Bookstore Committee, (1) for CITC, College Success Advisory, (5) for Equivalency, (1) for Hotshots, (2) for Instructional Effectiveness, (2) for Steering, (1) for Student Conduct, Several for Student Discipline, A pool of (10) for Student Grievance Review, (2) for Top Ten Key of Knowledge. 4) The Academic Senate is considering a purpose statement and AP5055 Enrollment Priorities and they will be voted on next meeting.

SECRETARY /TREASURER AND COMMUNICATIONS REPORT

1) Mark Wessel reported that there is \$57,028.48 in the General Fund, and \$13,488,54 in the COPE Fund. 2) For the period ending 9/16/13, the District reported 282 part-timers with total revenue deposited to the general fund of \$8,073.76. The average contribution per member is \$28.63. 3) The total number of COPE fund contributions is 14 for additional revenue of \$117.00. 3) The Electronic Funds Transfer from the District to Union Bank and our two accounts has been set up. 3) Signature cards were returned to Union Bank after signing. 4) The website is up to date. 5) Plans for the upcoming Newsletter are progressing with assignments to be solicited today.

VICE PRESIDENT'S REPORT

Anne reported that Agency Fee payers are hard to determine with membership reports organized as they currently are, so a request was made of Fay Lopez to make the determination easier.

CFT FIELD REP REPORT

Karen Curtis was not present.

PRESIDENT'S REPORT

1) The Candidates Forum was filled with unprofessional presentations by candidates with the exception of Barbara Dickerson. Shawn Millner, was combative, attacking Barbara Dickerson. 2) Bill applied for money from CFT for campaign contributions dedicated to our choice for the Board. A \$5000. matching fund was requested. It was agreed that CCAFF would not support negative campaigning. Full-time faculty union president, John Fincher is being advised by John Hillman about campaign strategies. Students are going to be hired as door hangers supporting candidates. 3) Every six months Bill needs to file Campaign Statement Short Forms with the state.

