

Citrus College Adjunct Faculty Federation, AFT-6352
Executive Board Meeting Minutes
of November 15, 2013

Bill Zeman called the meeting to order at 4:36 PM.

ATTENDEES

Present at this meeting were: Bill Zeman, Mark Wessel, Linda Chan, Stephanie Logan, Elizabeth Serrao, Anne Battle, Cecil Brower.

AGENDA APPROVAL

Linda moved and Anne seconded that the agenda be adopted with flexibility. It was adopted by general consent.

APPROVAL OF MINUTES

Linda moved and Cecil seconded approval of the last Executive Board Meeting minutes of September 20. The movement was approved by general consent.

COMMUNICATION COMMITTEE REPORTS

Cecil Brower 1) Board of Trustees Meeting on last Tuesday; a) An agenda item dealing with the Bond Issue was tabled. (The issue as explained to Cecil by his sources that for every \$1 worth of bond sold, a \$2.78 payment, including interest, is paid back.) b) Computer Tech Information Committee will be meeting this coming Monday. Board and Administrative procedures are being re-written. Cecil will be attending. c) The HR Committee meeting is coming up next week. Cecil hopes to be able to attend. d) The Lab Guy will be returning next week after a month and half absence, returning Cecil to his usual duties.

DIVISION REPRESENTATIVE REPORTS

Stephanie Logan reported that not much happened at the Social and Behavioral Sciences Meeting but recapped that: a) Dana Hester asked for suggestions on teaching techniques and student management. b) Dana attended a meeting where a student accused of cheating was confronted by two full-time professors. c) A list was made addressing department improvement needs including a rating for faculty additions. Economics, Child Development and History will all be given priority for full-time faculty hiring.

REPRESENTATION OFFICER REPORT:

Linda Chan reported that: a) she attended the Academic Senate meeting this past week in which enrollment priorities, AP 55 was discussed. As Linda interprets the policy, If you are a Continuing students are at bottom of enrollment line for classes.

b) At the President's Steering Committee meeting today, Sue Kieth and Linda were working on defining the "College of Completion". Dr. Rob Johnson provided a workshop on "College of Completion", suggested offering fewer choices of classes and majors would assist in preventing the paralysis experienced by some in making their selections. It was anticipated that such a change would

result in lost jobs for both Full-time and Part-time faculty. c) A complaint about ReproGraphics was made by Linda at the Academic Senate meeting about access for Part-timers scheduled for night classes. Linda's going to be circulating a survey about how easy it is to access duplication services. Linda suggested roll-top curtain storage for secure test storage with access via card key, but hasn't gotten support yet.

d) Linda will be attending the California Community College meeting in Manhattan Beach.

SECRETARY/TREASURER AND COMMUNICATIONS REPORT

a) Mark Wessel reported that currently there is \$64,957.58 in the General Fund after sending AFT and AFL-CIO the monthly Percaps payment and other outstanding bills currently being signed. The COPE Fund bank statement hadn't arrived at the time of reconciliation, but the COPE Fund figures show \$16,077,54. With 16 contributions totaling: \$127.00 and assuming the usual bank charge of \$25.00 and the \$5,338.60 for campaign expenses, the account is left at \$10,713.94 b) For the period ending 10/31/13, the District reported 294 part-timers with total revenue deposited to the general fund of \$9,519.07 The average contribution per member is \$32.38. c) The Newsletter has been drafted. Thanks to Bill and Linda for their articles. It will go to press as soon as it has final approval from the board (given today) and be mailed as soon as Anne can supply mailing labels - hopefully before the end of the month. Mark will be enlisting the services of Campus ReproGraphics for printing.

VICE PRESIDENT'S REPORT

a) Anne reported that the *Spring Welcome Back* meeting will be the first week before Spring semester. Anne's pushing for an earlier hour for the union's presentation. b) Anne also provided copies of an open letter to adjuncts describing the difference between Fair Share and union membership. The document will be reviewed by the E Board and revisions will be made as needed.

c) Anne continues working on membership issues with Fe Lopez to make determinations of members who are making COPE contributions. d) Part-time faculty sometimes do tutoring on a short term basis for the Performing Arts Division, which adds to the complexity of keeping membership records straight.

CFT FIELD REP REPORT

Karen Curtis was not present.

PRESIDENT'S REPORT

Bill submitted a written report to accompany his oral report. a) Clay Johnson got the ten signature cards signed and they agreed to pay the monthly \$5.00 for membership until they're covered under the contract. He'll be giving Bill the signed signature cards this coming Monday at 2:45. b) There will be a meeting with Dr. Sammis next Monday at 11:00 AM and Bill invited others at the meeting to attend with him. c) Bill's written report enumerated campaign expenses paid for out of the COPE Fund used to help elect Barbara Dickerson to the Citrus College Board of Trustees.

DISCUSSION / ACTION ITEMS

1. **Torkalson Campaign for State Superintendant of Education:** A letter was sent to Bill describing amongst other things, the maximum contribution of \$6,800. Marshall Tuck of Green Dot is opposing Torkalson and is expected to campaign with a sizable fund. The check needs to be sent before 12/7. A possible special election may be conducted that will be settled by June 2014, (according to the letter). Linda moved that we contribute \$1000 as a preliminary contribution with possible additional moneys in the future. Anne seconded. The motion passed.

2. **Discuss additional pay for people pulling extra duty on faculty self-governance:**

Linda described the number of hours she invests in service to campus on committees. Bill endorsed additional compensation for these additional commitments. A \$45/hr rate was suggested as it is the current non-credit rate. Anne moved and Mark seconded reimbursement at the \$45/hr rate for committee work. A majority voted to approve. Bill and Linda abstained. The E-Board assigns people to specific committees before approval of reimbursement can be made. Linda will be drafting a form for submission to the treasurer for reimbursement. It was mentioned that a representative from the Part-timers is needed for participation and representation on the *Hotshots Committee* to guard our interests in relation to the SLO issue.

3. **Schedule Spring meetings:**

Meet in January on the same day we currently do and set schedule when we know what our schedules are. The issue is tabled until then.

Bill adjourned the meeting at 5:57 PM

December 6 is the next meeting at 4:00 in AC113.